



BUCHANAN COUNTY, VIRGINIA
 Anna Ruth Horn, Commissioner of the Revenue
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 4447 Slate Creek Road, Grundy VA. 24614 Room 220
 Email: datacollector@buchanancounty-va.gov

APPLICATION FOR ANNUAL VALUATION ADJUSTMENT CONDITIONS

- Complete, sign, date and return (to the address above) the Application and any documentation or evidence to support your Application.
- Documentation includes repair estimates (itemized) from a reputable dealer/body shop, insurance company, on their letterhead.
- Documentation includes pictures of vehicles including license plate
- The Commissioner of the Revenue may hold a conference with the taxpayer if requested by the taxpayer or may require the submission of additional information, or other evidence deemed necessary for a proper and equitable determination of the application.
- Due Date for filing these applications with all supporting documentation is May 1 of each year
- Normal wear and tear and minor damage for this vehicle have already been taken into consideration when this office valued the vehicle. Only when damage is exceptional and measurable can extra adjustment be made for the condition of this vehicle.
- **Property assessments are based on January 1 of each taxable year. Documentation provided must be dated on or before Jan 1, of each taxable year.**
- **To receive an adjustment this condition form must be filed each year.**

TAXPAYER INFORMATION			
TAXPAYER(OWNER)NAME:		ACCOUNT NO:	SS# OR federal ID
ADDRESS :	EMAIL ADDRESS:		
Telephone Nos:	Home:	Work:	Cell:
MAKE:	YEAR:		
MODEL:	LICENSE(TAG)#		
ODOMETER:	VIN #		
ADJUSTMENT INFORMATION			
Reason for adjustment: <u> </u> Body Damage <u> </u> Mechanical Problems <u> </u> Other (list) <u> </u>			
Is the vehicle inoperative or junked? <u> </u> yes or <u> </u> no			
Is the vehicle still titled at DMV? <u> </u> yes or <u> </u> no			

Briefly describe the condition of the item and the reasons for requesting the value adjustment!

OWNER(S) CERTIFICATION	FOR OFFICE USE ONLY	
THE OWNER(S) MUST SIGN AND DATE THIS APPLICATION. I DECLARE, UNDER PENALTY OF PERJURY, (1) THAT THE FOREGOING INFORMATION IS COMPLETE, TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND (2) THAT I AM THE OWNER(S) AUTHORIZED IN WRITING TO SIGN AND (3) THAT THIS VEHICLE IS REGISTERED IN BUCHANAN COUNTY Signature: _____ Primary owner Date: _____ Signature: _____ Secondary Owner Date: _____	Original Assessment	
	Less Adjustment	
	Equals a Reassessed Value of:	
	Authorized By:	