

INVITATION FOR BID

RE: Purchase and Install 2 Gas Packed AC Units and two mini split systems at the JM Bevins Community Center located at 8668 Slate Creek Road, Grundy, VA

The Buchanan County, Va., Board of Supervisors is requesting Sealed bids for the purchase and installation of a heat pump systems for the JM Bevins Community Center.

BID SUBMISSION

Sealed Bids will be received at the Buchanan County Office of the County Administrator on the third floor of the Buchanan County Government Center Building located at 4447 Slate Creek Road, Grundy, Virginia 24614 on or before 10:00 A.M. on Thursday, October 31, 2024. Bids may be mailed or hand-delivered to the Attention of Robert Craig Horn, County Administrator of Buchanan County, Va. (address of County Administrator's office, P.O. Drawer 950, Third Floor of the Buchanan County Government Center Building, 4447 Slate Creek Road, Grundy, Va. 24614. **Sealed Bids not received by 10:00 a.m. on Thursday, October 31, 2024 will not be considered. ALL BIDS MUST BE MARKED AS A SEALED BID FOR THE PURCHASE AND INSTALLATION OF A HEAT PUMPS FOR THE JM BEVINS COMMUNITY CENTER. ALL BIDS MUST BE IN THE COUNTY ADMINISTRATOR'S OFFICE ON OR BEFORE THE DEADLINE TO BE CONSIDERED, REGARDLESS OF THE METHOD OF DELIVERY CHOSEN BY THE BIDDER.**

A certified check or cashier's check drawn on a State or National Bank or Bidders Bond from an acceptable Surety Company authorized to transact business in the Commonwealth of Virginia, in the amount of not less than five Percent (5%) of the greatest total amount of the Bidder's proposal must accompany each proposal as a guarantee that, if awarded the contract, the Bidder will within ten (10) calendar days after the award of contract enter into a contract and execute a Corporate Surety Performance Bond in the contract amount and a Corporate Surety Payment Bond in the contract amount on the forms provided in the Contract Documents. Proposals must be completed and submitted on the forms provided. Incomplete bid proposals may be invalidated as non-responsive and accordingly rejected and returned to the bidder. The right to accept any bid, or reject any or all bids and to waive all formalities is hereby reserved by the Buchanan County Board of Supervisors.

Note: The Board of Supervisors reserves the right, in its sole discretion, to reject any bid that the Board does not find to be in the best interests of Buchanan County, Virginia.

SCOPE OF SERVICES

A MANDATORY pre-bid conference will be held on Thursday, October 24, 2024 at 2:00 p.m. at the JM Bevins Community Center located at 8668 Slate Creek Road, Grundy, VA. Only those attending the MANDATORY pre-bid conference will be eligible to submit a bid.

Purchase and install 2- Carrier (48CEM12A2A5), or comparable, roof top units, for the Gymnasium, and Stage area. These will be 10.0 ton, 208/230v three phase, A.C / Propane units, with Honeywell 8000 thermostats, base roof curbs, and 25% manual outside air dampers.

Supply and install 1- Carrier (38MGHBQ36DA3), or comparable, multi-port ductless heat pump system, for the Kitchen, and Bathrooms.

2- Carrier 9,000 BTU (40MAHBQ09XA3), or comparable, highwall indoor units for the bathrooms, and 1-9000 BTU for the small part of the kitchen, and 1- Carrier 18,000 Btu (40MAHBQ18XA3), or comparable, highwall indoor unit for the large part of the kitchen.

Remote Control for each indoor unit.

Supply all duct systems, gas piping from the units, across the roof, and down the wall next to ground level.

Run the electrical from the units, down to the panels

Include Equipment, Material, Labor, Lifts, and Rigging.

Warranty:

One-year parts and labor, Five-year compressor, Ten-year heat exchanger.

To obtain a copy of the Invitation to Bid, specifications, and contract terms and conditions please contact Kenneth Ratliff at 276-365-6294 or Loretta Peck between the hours of 8:30 a.m.- 5:00 p.m. at 276-935-6505.
The specification, contract terms and conditions are incorporated by reference and made a part of this Invitation for Bid

STATEMENT OF REQUISITE QUALIFICATIONS OF BIDDERS

The successful bidder shall be properly qualified to do business in the Commonwealth of Virginia and hold the appropriate Class A Contractors license with appropriate endorsement to engage HVAC work. No sub-contractors. Work must be completed within **60 business days upon starting date**. Contractor pays for any and all permits.

THE COUNTY SHALL NOT BE LIABLE FOR PROSPECTIVE BIDDER BID COSTS

The Buchanan County, Va. Board of Supervisors will not be responsible for the costs incurred by a prospective bidder in submitting a bid in this matter. The Board of Supervisors reserves the right to reject all bids if it is in the best interests of the County.

BID SUBMISSION QUOTES

All bid submissions must be received on or before 10 a.m., Thursday, October 31, 2024.

WITHDRAWAL OF BID PROCEDURE

Any bidder claiming the right to withdraw his bid shall give notice in writing of this claim of right to withdraw his bid within two business days after the conclusion of the bid procedure. Furthermore, bid withdrawal is subject to, and limited by section 2.2-4330 of the Code of Virginia of 1950, as amended, and section 16-34 of the Buchanan County Code.

Date

Robert Craig Horn, County Administrator