

MINUTES

A regular meeting of the Buchanan County Board of Supervisors was held on the 7th day of April 2025 starting at 6:00 o'clock p.m. in the Board of Supervisors Meeting Room, 3rd floor of the Buchanan County Government Center, 4447 Slate Creek Road, Grundy, Virginia 24614. **This meeting was conducted by electronic communication (Zoom). The media and public were invited to participate.**

PRESENT: Craig Stiltner, Chairman
Tim Hess, Vice-Chairman
Trey Adkins
G. Roger Rife
David Rose
Lee Dotson

Robert Craig Horn, County Administrator
L. Lee Moise, County Attorney

ABSENT Jeff Cooper

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The meeting was called to order with Prayer and Pledge of Allegiance.

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IN RE: CONSIDER RESTRICTION ON ANY ADDITIONAL APPROPRIATION FOR THE REMAINDER OF THIS FISCAL YEAR

After a general discussion by the board upon motion by Tim Hess seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Tim Hess, G. Roger Rife, Lee Dotson, David Rose, Craig Stiltner, Trey Adkins, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve to put a restriction on any additional appropriation for the remainder of this fiscal year.

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IN RE: APPROVAL OF MEETING AGENDA "AS IS"

After a general discussion by the board upon motion by G. Roger Rife seconded by Lee Dotson and with a roll call vote of six (6) yeas, Craig Stiltner, Trey Adkins, Tim Hess, David Rose, Lee Dotson, G. Roger Rife, zero (0) and one (1) absent, Jeff Cooper, this board did adopt the following Resolution amending the agenda for the board of supervisors meeting on April 7th, 2025:

RESOLUTION

**IN RE: AMENDMENT TO THE AGENDA FOR BOARD OF SUPERVISORS
MEETING ON APRIL 7th, 2025**

BE IT RESOLVED, by the Buchanan County Board of Supervisors, that Buchanan County, Virginia hereby amends the Agenda for the Board of Supervisors’ meeting of April 7th, 2025 to add the following items to the Agenda for the Board’s consideration:

- 1) Erica Miller, Residency Administrator with the Virginia Department of Transportation.
- 2) Consider any and all flood related issues.
- 3) Consider hiring Cory Kindred as at part-time employee for the Buchanan County Animal Shelter.
- 4) Consider offers for the sale of a property that has been released by the U.S. Army Corp of Engineers to Buchanan County, Virginia.
- 5) Consider appointment to the Buchanan County Library Board of Trustees for a four-year term beginning April 7th, 2025. (Vanessa Hurley)
- 6) Consider scheduling a public hearing on **Monday, May 5th at 6:45 p.m.** to hear public comments regarding an additional appropriation in the amount of \$13,741,760.92 to Buchanan County Public Schools.

This Resolution was adopted by the Buchanan County Board of Supervisors on this the 7th day of April, 2025 by a roll call vote of six for and zero against.

Motion made by: G. Roger Rife
Second: Lee Dotson
Yeas: six
Nays: zero

Craig Stiltner, Chairman of the
Buchanan County Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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**IN RE: CONSIDER RATIFYING THE EMERGENCY AMENDED
ORDINANCE TO ESTABLISH PAYMENT OF A BOUNTY FOR
COYOTES EFFECTIVE MARCH 9TH, 2025 AND SCHEDULE A
PUBLIC HEARING FOR MONDAY, MAY 5TH, 2025 AT 6:10 P.M.**

After a general discussion by the board upon motion by Lee Dotson seconded by

G. Roger Rife and with the following roll call vote of six (6) yeas, Tim Hess, Trey Adkins, G. Roger Rife, David Rose, Craig Stiltner, Lee Dotson, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby ratify the Emergency Amended Ordinance to establish payment of a bounty for coyotes effective March 9th, 2025 and schedule a public hearing for Monday, May 5th, 2025 at 6:10 p.m.

**CHAPTER 22, ANIMALS
ARTICLE III, BOUNTY FOR COYOTES**

“AN EMERGENCY AMENDED ORDINANCE TO ESTABLISH PAYMENT OF A BOUNTY FOR COYOTES IN ACCORDANCE WITH SECTION 15.2-926.1 OF THE CODE OF VIRGINIA (1950), AS AMENDED.”

Section - Killing of Coyotes Permitted: Bounty Established: Procedures for Claims:

- A.** The killing of both female and male coyotes within the boundaries of Buchanan County, Virginia, is hereby authorized for bounties upon the following conditions: Upon proper proof (person presenting carcass must verify that carcass was killed upon land owned by person claiming the bounty with claim filed under oath) a bounty of One-Hundred Dollars (\$100.00) shall be paid by the County, from available funds, for each female and male coyote killed within the boundaries of the County. The entire coyote carcass shall be presented at the County Sanitary Landfill or County Garage to County’s designated agent before payment of the bounty.
- B.** All bounty payment(s) shall be contingent upon the furnishing of such identifying information as requested by the County’s designated agent and the Board of Supervisors shall be the approving authority for payment of all claims presented.

Section - Available Funds Not to Exceed \$5,000.00:

The total dollar amount of bounties to be paid under this ordinance shall not exceed the sum of Five Thousand Dollars (\$5,000.00) per fiscal year (July 1st to June 30th), except by additional appropriation by the Board.

Section - Unlawful Acts; Penalties:

It shall be unlawful for any person to present a false claim or to receive any money on a false claim under this ordinance which act shall constitute a Class One Misdemeanor, punishable by a fine not to exceed \$2,500.00 and/or confinement in jail for a period not to exceed one year.

- C.** This Emergency Ordinance is effective March 9, 2025 and ratified by the board of supervisors on April 7th, 2025 with a public hearing scheduled for May 5, 2025.
- D.** This Ordinance is adopted pursuant to the authority vested in the Board of Supervisors by Sections 15.2-1425, 15.2-1426, 15.2-1427 and 15.2-926.1 Code of Virginia, 1950, as amended.
- E.** This Ordinance repeals any Ordinance of Buchanan County which is in conflict with the provisions hereof but only to the extent that such Ordinance is in conflict herewith.

- F.** The provisions in the emergency ordinance providing for an increase in the bounty amount from \$50 to \$100; and the provision that bounty would apply to both male and female coyotes shot shall only be effective for a six-month time period beginning March 9th, 2025. Once the six-month time period expires the bounty amount shall return to \$50 for only female coyotes killed.

This emergency amended ordinance with an effective date of March 9, 2025 was ratified by the Board of Supervisors on the 7th day of April 2025.

Roll Call Vote:

Moved by: Lee Dotson

Seconded by: G. Roger Rife

David Rose Yes

Tim Hess Yes

Jeff Cooper absent

Craig Stiltner Yes

Roger Rife Yes

Lee Dotson Yes

Trey Adkins Yes

Craig Stiltner, Chairman of the
Buchanan County Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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IN RE: CONSIDER APPROVING MEETING AGENDA “AS IS”

After a general discussion by the board upon motion by Tim Hess seconded by G. Roger Rife and with a roll call vote of six (6) yeas, Craig Stiltner, Trey Adkins, Tim Hess, David Rose, Lee Dotson, G. Roger Rife, zero (0) and one (1) absent, Jeff Cooper, this board did hereby approve the meeting agenda as it.

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IN RE: CONSENT AGENDA

After a general discussion by the board upon motion by G. Roger Rife seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Craig Stiltner, Trey Adkins, Tim Hess, David Rose, Lee Dotson, G. Roger Rife, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the following Consent Agenda:

- a. Consider approving minutes for February 19th and March 3rd, 2025;
- b. Consider ratifying payroll after review;
- c. Consider ratifying the payment of bills by Resolution adopted on January 6th, 2025.
(Including the Buchanan County Head Start ratified bill list and bill list)
- d. Consider approving coyote claims in the amount of \$100.00 per claim and to issue a check for each claim (list attached).

Xzavier Ward	One Claim
Hanes Carter	One Claim
Elijah Tiller	One Claim
Ethan Phipps	One Claim
William Looney	One Claim
Frank Gibson	One Claim
Timmy Looney	Two Claims
Lukas Shortt	One Claim
Anthony Viers	Two Claims
Keith Stiltner	Three Claims
Randy Compton	One Claim
Russell Daughtery	Five Claims
Autumn Hibbitts	One Claim
Eli Sparks	One Claim
Eddie Ryan Cook	One Claim
Chris Wolford	One Claim
Reva McGlothlin	Two Claims
Eddie Wiliams	One Claim
Anna Boyd	Six Claims
Raymond Webb	Two Claims
Colton Justus	Three Claims
Garman Lee Rice	Two Claims
Gary Hughes	Four Claims
Justin Davis	Fifteen Claims
Sarah Akers	One Claim
Billy Owens	Two Claims
Thomas Riddle	Two Claims
Richard Rife	One Claim
Austin Looney	One Claim

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**IN RE: KEN SMITH AND JOHN WINEBARGER WITH VIRGINIA
DIVISION OF SONS OF CONFEDERATE VETERANS –
PRESENTATION TO THE BOARD OF SUPERVISORS**

Ken Smith stated John Winebarger with the Virginia Division of Sons of Confederate Veterans wasn't able to attend the meeting today.

Mr. Smith presented a Certificated of Appreciation to the board of supervisors from the Sons of Confederate Veterans that read:

Whereas, this individual, ever conscious of an obligation to our nation and to preserve its true history, and

Whereas, in fulfilling this great obligation has become a force in strengthening the basic foundation of American liberty, now

Therefore, be it resolved that

6th Brigade Virginia Division
Sons of Confederate Veterans

Express, in this way, gratitude and appreciation for the inestimable benefits which have accrued from a cordial relationship, together with hope that the future witness the same splendid co-operation.

Given this 2nd day of April A.D., 2025.
In the city of Chilhowie, State of Virginia.
Brigade Commander: John E. Winebarger

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IN RE: PUBLIC COMMENTS

Ethan McClanahan stated I am a member of the Recycling Club at Grundy High School and with me is Ms. Marcus the club sponsor. Also, I am SAVE Ambassador for Keep Virginia Beautiful.

During a recent Grundy Basketball Game, we had good success with the collection and clean-up of recyclables after the event. We realized that our county doesn't have anywhere to take the recyclables to. Thankfully, that night a man volunteered to take the recyclables and drop them off somewhere.

This led me to think about the benefits of having a recycling bin or bins within our county to help encourage and increase efforts of recycling, he stated.

If you look at the hand-outs I gave you, there are many benefits to recycling, stated Mr. McClanahan.

Ideally it would be good to have a large bin to take the recyclable products to and to have small bins to collect at business and stores for the business to take recycling to the larger bins, he stated.

I have talked to Austin Looney, Litter Control Officer, who said the county has a large bin in storage that can be used but we still have a few questions:

Who would collect the products?
Who would transport the products?
What would these services cost?

I know if these costs are too expensive, we have many things our county needs with the flood clean-up and other things and understand this isn't something that can be done right now, stated Mr. McClanahan.

I really think our youth, the college students who move here and the many nature lovers that live in our county would take advantage of using the recycling bins. I just wanted to bring up about this need, he commented.

Thank you for your time and listening to me about making recycling more available within Buchanan County.

Austin Looney, Litter Control Officer stated I've checked with Tazewell County, they said they would take our recycled materials at no charge to the county. The old bins that were used several years ago could be repaired and used again.

Gary Wagner, resident in the Rocklick Magisterial District stated I'm not here today requesting anything, but I'm wondering when the county was going to be able to demolish the abandoned home of my parents. The home is in really bad shape. If the county could rent some equipment, I can remove the house myself, he stated.

Craig Stiltner, Chairman stated the county would never rent any equipment, because we already have the equipment. We are trying to figure a way to get to the home to demolish and remove it from the property. There's no open right-of-way.

I'll see if Ben Looney and Marcus Stiltner, County Employees could see if they could do anything to get to the home to remove it from the property, stated Mr. Stiltner.

If there's a tree or something that is constructing the flow of the creek, then we can remove the item, stated Mr. Stiltner, Coal Road Engineer.

Trey Adkins, Knox District Supervisor stated I just want to make it clear, things that we've agreed to pay for up till tonight, we're still doing and it's just up to each district?

Mr. Stiltner, Chairman stated yes.

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IN RE: CONSIDER ACCEPTING THE REVISED AMENDED DEED OF GIFT FROM BUCHANAN COUNTY SCHOOL BOARD TO THE BUCHANAN COUNTY BOARD OF SUPERVISORS REGARDING A PARCEL OF LAND SITUATED ON THE LEVISA RIVER OFF OF ROUTE U.S. 460 FOR A CELL TOWER SITE LOCATED NEAR THE TWIN VALLEY ELEMENTARY/MIDDLE SCHOOL AND AUTHORIZE THE CHAIRMAN AND COUNTY ADMINISTRATOR TO EXECUTE ACCEPTANCE OF THE DEED AS APPROVED AS TO FORM BY THE COUNTY ATTORNEY

Trey Adkins, Knox District Supervisor stated how can we legally accept the revised amended deed if the school system hasn't had a public hearing to amend the deed first.

L. Lee Moise, County Attorney stated the parcel of land has already been conveyed to the county last June 2024. There was a change in the language of the deed that needed to be changed. Therefore, is the reason for an amended deed, he commented.

There was not a public hearing last year by the school board, stated Mr. Adkins.

I don't know if the school system had a public hearing or not, stated Mr. Moise.

Craig Stiltner, Chairman stated nothing changed in the amended deed, it has the same boundaries as the deed that was conveyed to county last year.

Mr. Moise stated if they needed to have a public hearing it would've been up to Ben Street, Attorney for Buchanan County Public School Board.

I'm 44 years old and I've never seen an amended deed done before, especially after the deed has already been recorded, stated Mr. Adkins. Do you think the board of supervisors would have another public hearing if it was the county, asked Mr. Adkins?

Mr. Moise, stated yes.

What changed to have an amended deed, asked Mr. Stiltner?

It was a fee simple deed with an ingress and egress change, stated Mr. Moise.

Mr. Stiltner stated this is a tactic to try and stop the project.

No action was taken at this time.

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IN RE: MIKE HATFIELD, INVESTIGATOR FOR THE BUCHANAN COUNTY SHERIFF'S OFFICE – REQUEST AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$126,276.71 TO FUND 33, EARMARKED FOR THE INSTALLATION OF FIRE AND RESCUE STARS RADIO PROJECT

Mike Hatfield, Investigator for Buchanan County Sheriff's Office stated he had recently been named as the Point of Contact for the Fire and Rescue STARS Project. To

my understanding all equipment for the fire and rescue departments has been purchased and now at the installation phase of the project, he stated.

The quote from Mobile Communication America (MCA) for the installation costs is \$126,276.71. MCA is approved by the Virginia State Police STARS as a third-party vendor for installation of the STARS Radio System.

I'm requesting today additional funding to assist with the installation of STARS Radio Equipment in the designated Fire and Rescue Apparatuses and Buildings, stated Investigator Hatfield.

After a general discussion by the board upon motion by Tim Hess seconded by David Rose and with the following roll call vote of six (6) yeas, Craig Stiltner, Trey Adkins, Tim Hess, David Rose, Lee Dotson, G. Roger Rife, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the installation of the Fire and Rescue STARS Radio Project in the amount of \$126,276.71 for the Buchanan County Sheriff's Office to be paid from the casino funding.

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IN RE: CONSIDER APPROVING THE NO MATCH GRANT AWARD FROM THE VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES (DCJS) FOR THE VIRGINIA OPERATION CEASEFIRE GRANT PROGRAM FOR FORENSIC AND AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS REGARDING THIS GRANT AWARD

After a general discussion by the board upon motion by Lee Dotson seconded by David Rose and with the following roll call vote of six (6) yeas, Craig Stiltner, Trey Adkins, Tim Hess, David Rose, Lee Dotson, G. Roger Rife, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the No Match Grant Award from the Virginia Department of Criminal Justice Services (DCJS) for the Virginia Operation Ceasefire Grant Program for forensic and authorized the county administrator to execute all documents regarding this grant award.

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IN RE: PUBLIC HEARING – 6:20 P.M. – TO HEAR PUBLIC COMMENTS ON A PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) URGENT NEED: BUCHANAN COUNTY FLOOD, 2025 APPLICATION TO BE SUBMITTED TO THE VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Craig Stiltner, Chairman opened the public hearing for comments. With no comments from the public, the public hearing was closed.

IN RE: CONSIDER APPROVING DOCUMENTS REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) URGENT NEED: BUCHANAN COUNTY FLOOD, 2025 APPLICATION TO BE SUBMITTED TO THE VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE THE DOCUMENTS

After a general discussion by the board upon motion by upon motion by David Rose seconded by G. Roger Rife and with the following roll call vote of six (6) yeas, Craig Stiltner, Trey Adkins, Tim Hess, David Rose, Lee Dotson, G. Roger Rife, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the following regarding the Community Development Block Grant (CDBG) Urgent Need: Buchanan County Flood,2025 Application to be submitted to the Virginia Department of Housing and Community Development and authorized the county administrator to execute the following documents:

- Resolution
- Drug Free Workplace Assurances and Certification
- Citizen Participation Assurances and Certification
- Applicant Disclosure Report
- General Assurances and Certification

RESOLUTION

Be it resolved that, pursuant to two public hearings, *the Buchanan County Board of Supervisors* wishes to apply for **\$1,200,000.00** of Virginia Community Development Block Grant Urgent Need funds for *the Buchanan Flood, 2025* project.

Whereas the county will utilize these funds for the purchase of generators, rental assistance, the purchase and installment of Starlink satellites (and all necessary equipment/appurtenances thereof).

Be it further resolved that *Robert Craig Horn, Buchanan County Administrator*, is hereby authorized to sign and submit appropriate documents for the submittal of this Virginia Community Development Block Grant Urgent Need proposal.

Chief Administrative Official

Name	Title
Signature	Date

DRUG-FREE WORKPLACE ASSURANCES AND CERTIFICATION

The grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about -
 - i. The dangers of drug abuse in the workplace;
 - ii. The grantee's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - i. Abide by the terms of the statement; and
 - ii. Notify the employer of any criminal drug statue conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the U.S. Department of Housing and Urban Development within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such condition;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - i. Taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

Chief Administrative Official:

Name	Title
Signature	Date

Chief Administrative Official

_____	_____
Name	Title
_____	_____
Signature	Date

GENERAL ASSURANCES AND CERTIFICATION

The applicant hereby assures and certifies that:

- (a) It possesses legal authority to apply for the grant, and to execute the proposed program.
- (b) Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the filing of the application including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- (c) Its chief executive officer or other officer of applicant who has been approved by the Virginia Department of Housing and Community Development:
 - i. Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) and other provisions of Federal law, as specified at 24 CFR 58.5(a) through (h) which serve to further the purposes of NEPA insofar as the provisions of such Federal law apply to this Program;
 - ii. Is authorized and consents on behalf of the applicant and himself to accept the jurisdiction of the Federal and Commonwealth of Virginia courts for the purpose of enforcement of his responsibilities as such an official.
- (d) It will comply with the regulations, policies, guidelines and requirements of the Code of Federal Regulations (24 CFR Part 85), OMB Circular A-128 and Circular A-87 as they relate to the application, acceptance, and use of Federal funds under this Program; and, as applicable, all State laws and administrative requirements which may supersede them (by virtue of being more stringent).
- (e) It will comply with the provisions of Executive Order 11988, relating to evaluation of flood hazards and Executive Order 12088 relating to the prevention, control and abatement of water pollution.
- (f) It will require buildings or facilities designed, constructed, or altered with funds provided under this Program to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A-117.1-R 1980, or Uniform Federal Accessibility Standards (UFAS) in accordance with the Virginia Uniform Statewide Building Code. The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.

(g) It will not recover the capital costs for public improvements financed in whole or in part with CDBG funds through assessments against properties owned and occupied by low- and moderate-income persons nor will fees or assessments be charged to such persons as a condition of obtaining access to the public improvements. (Per section 104(b)(5) of Title I of Housing and Community Development Act of 1974, as amended).

(h) It will comply with:

i. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance. A recipient, in determining the types of housing, accommodations, facilities, services, financial aid, or other benefits which will be provided under any such program or activity, or the class of persons to whom, or the situations in which, such housing, accommodations, facilities, services, financial aid, or other benefits will be provided under any such program or activity, or the class of persons to be afforded an opportunity to participate in any such program or activity, may not, directly or through contractual or other arrangements, utilize criteria or methods of administration which have the effect of subjecting persons to discrimination because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity as respect to persons of a particular race, color, or national origin.

The project service area shall not be selected in such a manner as to provide services to a population in which the proportion of minority and other protected population groups is substantially lower than the proportion of those groups throughout the jurisdiction of the locality unless:

- the areas of disproportionate concentrations of minority and other protected population groups has already been served, or
- there are definite plans for the imminent provision of similar services to those areas, or
- there is reasonable justification for the provision of services to the selected area notwithstanding the substantially lower proportion of minority and other protected population groups.

ii. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing; and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services.

iii. Section 109 of the Housing and Community Development Act of 1974, and the regulations issued pursuant thereto (24 CFR Part 570.602), which provides that no person in the United States shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or part with funds provided under this Program. Any prohibition against discrimination on the basis of age under Discrimination Act of 1975 or with respect to an otherwise

qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 as amended shall also apply to this Program.

- iv. Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance.
 - v. Executive Order 11246, and the regulations issued pursuant thereto (41 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal or federally assisted construction contracts. Contractors and subcontractors on Federal and federally assisted construction contracts shall take affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation and selection for training and apprenticeship.
- (i) It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended, requiring that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project area and contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing in the area of the project.
- (j) It will:
- i. In acquiring real property be guided, to the greatest extent practicable under State law, by the land acquisition policies in Sections 301 and 302 of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970; and
 - ii. Pay or reimburse property owners for necessary expenses as specified in Section 303 and 304 of the Uniform Act; and
 - iii. Comply with the applicable Sections (202 through 205) of Title II (relocation assistance) of the Uniform Act in providing relocation payments and relocation assistance; and
- iii. Comply with DOT regulations at 49 CFR Part 24 in implementing the requirements, it will:
- 1) Carry out the policies and procedures of Part 24 in a manner that insures that the acquisition and relocation processes do not result in different or separate treatment to persons on account of race, color, religion, sex, national origin, or source of income; and
 - 2) Assure that, within a reasonable period of time prior to displacement, comparable decent, safe and sanitary replacement dwellings will be available to all displaced families and individuals and that the range of choices available to such persons will not vary on account of race, color, religion, sex, national origin, or source of income; and
 - 3) Inform affected persons of their rights under the policies and procedures set forth under the regulations in Part 24, including their rights under Title VI of the Civil Rights Act of 1964 and Title VIII of the Civil Rights Act of 1968, as amended.

- (k) It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- (l) It will comply with the provisions of the Hatch Act which limits the political activity of employees.
- (m) It will comply with the provisions of the Davis-Bacon Act as amended and the Contract Work Hours and Safety Standards Act as determined by the Secretary of Labor. This section shall apply to rehabilitation of residential property only if such property is designed for residential use of eight or more families.
- (n) It will give the Virginia Department of Housing and Community Development and the Comptroller General through any authorized representatives access to and the right to examine all records, books, papers, or documents related to the grant.
- (o) It will insure that facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the program are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Virginia Department of Housing and Community Development of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
- (p) It will comply with the flood insurance purchase requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973, Pub. L. 93-234, 87 Stat. 975, approved December 31, 1973. Section 103 (a) required, on and after March 2, 1974, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area, that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
- (q) It will in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historical Data Act of 1966 (16 U.S.C. 469a-1, et. Seq.) by:
 - i. Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the proposed activity, and
 - ii. Complying with all requirements established by HUD and the Virginia Department of Housing and Community Development to avoid or mitigate adverse effects upon such properties.
- (r) Assure upon funding, it will implement a "residential anti-displacement and relocation assistance plan," pursuant to Section 570.496a(b).

- (s) It will implement all required actions to ensure compliance pursuant to 24 CFR Part 8, Nondiscrimination Based on Handicap in Federally Assisted Programs and Activities.
- (t) The undersigned certifies, to the best of his or her knowledge and belief, that:
 - i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - iii. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- (u) Any survey information submitted with the application is a true representation of the data and has not been altered or fabricated. The survey was conducted and analyzed in strict accordance with the methodology stated.
- (v) The certification set out below is a material representation upon which reliance is placed by the U.S. Department of Housing and Urban Development in awarding the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the U.S. Department of Housing and Urban Development, in addition to any other remedies available to the Federal Government, take action authorized under the Drug-Free Workplace Act.

Chief Administrative Official:

Name	Title
Signature	Date

**IN RE: CONSIDER ADOPTING THE RESOLUTION REGARDING
LOCAL AND REGIONAL WATER SUPPLY PLANNING AND
APPLICATION FY 2025 WATER SUPPLY PLANNING GRANT**

After a general discussion by the board upon motion by Tim Hess seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Tim Hess, Craig Stiltner, G. Roger Rife, David Rose, Lee Dotson, Trey Adkins, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby adopt the attached Resolution regarding Local and Regional Water Supply Planning and Application FY 2025 Water Supply Planning Grant. A copy of the resolution is located in the Buchanan County Administrator's Office for review.

**IN RE: CONSIDER RATIFYING THE 2025 VFHS & SPAYVA
SPAY/NEUTER GRANT MEMORANDUM OF UNDERSTANDING**

After a general discussion by the board upon motion by David Rose seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Tim Hess, Craig Stiltner, G. Roger Rife, David Rose, Lee Dotson, Trey Adkins, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby ratify the 2025 VFHS & SPAYVA Spay/Neuter Grant Memorandum of Understanding.

**IN RE: CONSIDER ADOPTING THE USER AGREEMENT FOR SOLID
WASTE DISPOSAL BETWEEN BUCHANAN, DICKENSON,
RUSSELL COUNTIES AND CUMBERLAND PLATEAU
REGIONAL WASTE MANAGEMENT AUTHORITY AND
AUTHORIZE THE CHAIRMAN, COUNTY ADMINISTRATOR TO
EXECUTE THE AGREEMENT ON BEHALF OF BUCHANAN
COUNTY WITH THE APPROVAL AS TO FORM BY THE
COUNTY ATTORNEY**

After a general discussion by the board upon motion by Tim Hess seconded by Lee Dotson and with a roll call vote of six (6) yeas, Tim Hess, Craig Stiltner, G. Roger Rife, David Rose, Lee Dotson, Trey Adkins, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the User Agreement for Solid Waste Disposal between Buchanan, Dickenson, Russell Counties and Cumberland Plateau Regional Waste Management Authority and authorized the chairman, county administrator to execute the agreement on behalf of Buchanan County with the approval as to form by the county attorney. A copy of the User Agreement for Solid Waste Disposal Waste

Disposal between Buchanan, Dickenson, Russell Counties and Cumberland Plateau Regional Waste Management Authority is located in the Buchanan County Administrator's Office for review.

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IN RE: CONSIDER APPOINTMENT TO THE SOUTHWEST VIRGINIA COMMUNITY COLLEGE (SWCC) LOCAL ADVISORY BOARD TO REPLACE RICKY GOODMAN'S UNEXPIRED TERM ENDING JUNE 30TH, 2026

This issue was tabled, no action taken.

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IN RE: CONSIDER APPROVING AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$5,605.00 TO BUCHANAN COUNTY COMMONWEALTH ATTORNEY'S OFFICE, ACCOUNT NUMBER 022010-1150, FUNDING THAT WAS NOT INCLUDED IN THE CURRENT BUDGET FROM CONSTITUTIONAL OFFICERS INFORMATION NETWORK

After a general discussion by the board upon motion by David Rose seconded by Tim Hess and with the following roll call vote of five (5) yeas, Tim Hess, Craig Stiltner, G. Roger Rife, David Rose, Lee Dotson, zero (0) nays, one (1) absent, Jeff Cooper and one (1) abstention, Trey Adkins, this board did hereby approve an additional appropriation in the amount of \$5,605.00 to Buchanan County Commonwealth Attorney's Office, account number 022010-1150, funding that was not included in the current budget from Constitutional Officers Information Network.

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IN RE: CONSIDER APPROVING AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$965.59 TO BUCHANAN COUNTY TREASURER'S OFFICE, ACCOUNT NUMBER 12130-6001 (OFFICE SUPPLIES), FUNDING THAT WAS NOT INCLUDED IN THE CURRENT BUDGET FROM CONSTITUTIONAL OFFICERS INFORMATION NETWORK

After a general discussion by the board upon motion by Lee Dotson seconded by Tim Hess and with the following roll call vote of six (6) yeas, Tim Hess, Craig Stiltner, G. Roger Rife, David Rose, Lee Dotson, Trey Adkins, zero (0) nays and one (1) absent, this board did hereby approve an additional appropriation in the amount of \$965.59 to Buchanan County Treasurer's Office, account number 12130-6001 (office supplies), funding that was not included in the current budget from Constitutional Officers Information Network.

**IN RE: CONSIDER APPROVING THE PROTOCOL FOR THE
DISPOSITION OF PROPERTIES FINALLY RELEASED TO
BUCHANAN COUNTY BY THE U.S. ARMY CORPS OF
ENGINEERS AS PART OF THE FLOOD PROOFING PROJECT
IN THE COUNTY**

After a general discussion by the board upon motion by Trey Adkins seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the following Protocol for the disposition of properties finally released to Buchanan County by the U.S. Army Corps of Engineers as part of the flood proofing project in the county.

**PROTOCOL FOR DISPOSITION OF PROPERTIES FINALLY RELEASED
TO BUCHANAN COUNTY, VA. BY THE U.S. ARMY CORPS OF ENGINEERS
AS PART OF THE FLOOD PROOFING PROJECT IN BUCHANAN COUNTY**

- 1) When the USACE finally conveys a property to the County as part of the USACE acquisition process in conjunction with the Flood Proofing Project the deed will be sent to the Flood Plain Coordinator (Todd Van Meter); the GIS Coordinator (Amy Stiltner); and the Commissioner of Revenue's Office.
- 2) When the property conveyed is finally released to the County by the USACE, the County Administrator's Office will so advise both the Flood Plain Coordinator and the GIS Coordinator and post the properties on the County website for USACE released properties along with the information provided by the Flood Plain Coordinator in step 4 below.
- 3) The Flood Plain Coordinator shall determine the location of the property released in terms of the Floodway, Floodway Fringe and Flood Plain along with the restrictions for the future use of the property so to be in compliance with the National Flood Insurance Program and FEMA regulations.
- 4) The information provided on the County website for released properties shall include the following information: USACE Tract #; Tax Map #; 911 address; and account number assigned by the Commissioner of Revenue's Office. General instructions to the public that anyone interested in purchasing a released property will make a written proposal and deliver same to County Administrator's Office for consideration by the Board of Supervisors.
- 5) Board of Supervisors considers the proposed purchase offer and determines whether to accept or reject such offer is in the best interests of the County.
- 6) If the Board of Supervisors accepts the offer of purchase, a Public Hearing shall be scheduled.
- 7) Upon completion of the Public Hearing, the Board of Supervisors shall conduct a vote to formally approve or reject the proposed conveyance.
- 8) If the conveyance is approved by the Board of Supervisors, the County Attorney shall be directed to prepare a Quit Claim Deed conveying the property to the proposed purchaser(s).
- 9) Prior to closing the USACE attorney office shall review the Quit Claim Deed to assure that all required language in terms of future use or restriction of use of the property is included in the deed.
- 10) Upon approval of the deed by the USACE attorney's office a closing will be scheduled to finalize the conveyance.

- 11) Upon completion of the closing the County shall record the deed in the Clerk's Office of the Circuit Court of Buchanan County. Copies of the recorded deed shall be sent to the GIS Coordinator; the Commissioner of Revenue's Office and the Flood Plain Coordinator. The County Administrator's Office shall make the appropriate update on the list of released properties on the County website.
- 12) The new property owner(s) prior to developing the released property must submit an application for a permit to develop in the flood plain to Flood Plain Coordinator.

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**IN RE: CONSIDER APPROVING QUOTE FOR REPAIRS RELATED TO
PROPERTY DAMAGED, DUE TO A COUNTY CULVERT AT 1478
BELCHER'S FORK ROAD, GRUNDY, VA.**

Marcus Stiltner, Coal Road Engineer stated two bids were received for the property damages. Upon the request of the residents that live along Walnut Hollow Road, the county installed 120 feet of 36-inch diameter plastic pipe past the concrete box culvert in an attempt to widened the county road, stated Mr. Stiltner. During the February 15th 2025 flood, the water along Belchers' Fork Creek was at such a high-level Walnut Hollow Creek could not properly discharge resulting in the creek at Walnut Hollow Road to overflow forcing water down Walnut Hollow Road and causing damage to Ethan Hackney's property, commented Mr. Stiltner.

One bid was in the amount of \$8,900.00 and the other in the amount of \$39,050.00, stated Mr. Stiltner.

Trey Adkins, Knox District Supervisor made a motion to accept the lowest bid.

Roger Rife, South Grundy District Supervisor stated since the county installed the culvert, this will be the beginning if residents can blame the county. We have 725 county roads and I don't know how many county bridges, stated Mr. Rife. There's a pile of them. If something happens, the residents will blame the county, he stated.

Marcus Stiltner stated the plastic pipe was installed about 6 to 9 months ago.

L. Lee Moise, County Attorney stated, the property owner should file an affidavit with an itemized list of damages, which would be the proper way to file a claim. Also, that's what the Code of Virginia requires.

After a general discussion by the board, no action was taken.

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IN RE: CONSIDER EITHER APPROVING THE DEMOLITION OF AN ABANDONED STRUCTURE LOCATED AT 1028 BUSKIRK ROAD BASED ON THE OWNER’S VOLUNTARY EXECUTION OF THE RIGHT OF ENTRY DOCUMENT FOR THE COUNTY TO MOVE FORWARD WITH SAID DEMOLITION OR IN THE ALTERNATIVE TO AUTHORIZE THE COUNTY ATTORNEY TO INITIATE THE APPROPRIATE LEGAL ACTION IN THE CIRCUIT COURT FOR BUCHANAN COUNTY, VIRGINIA, SEEKING COURT’S APPROVAL FOR SAID DEMOLITION

This issue was tabled, no action taken.

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IN RE: CONSIDER APPROVING ADDITIONAL APPROPRIATIONS

After a general discussion by the board upon motion by Trey Adkins seconded by G. Roger Rife and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the following additional appropriations:

- Additional appropriation in the amount of \$560.00 to Buchanan County Sheriff’s Office, account number 31020-1150;
- Additional appropriation in the amount of \$150.00 to Commission of Revenue’s Office, account number 12090-6001 (office supplies).

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IN RE: CONSIDER SETTING HOURLY RATE FOR PAUL LOWE, PART-TIME COAL HAUL ROAD INSPECTOR MANAGER AT \$25.00 PER HOUR EFFECTIVE FEBRUARY 19TH, 2025

After a general discussion by the board upon motion by G. Roger Rife seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve to set the hourly rate for Paul Lowe, Part-Time Coal Haul Road Inspector Manager at \$25.00 per hour effective February 19th, 2025.

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IN RE: CONSIDER RATIFYING PART-TIME EMPLOYEES

After a general discussion by the board upon motion by G. Roger Rife seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby ratify the following part-time employees:

Kendall Charles – Garden District
Angela Urbanski - Knox District
Randall Barton – Hurricane District
Joshua Boyd – Hurricane District
Mirinda Adkins – Knox District
Charles Joseph - Rocklick District
Nathan O’Quinn – Prater District
Grover Vanover – South Grundy District
Ashley Daughtery – Knox District
Matthew Street – Hurricane District
Alex Edwards - North Grundy District

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**IN RE: CONSIDER APPOINTING A COMMITTEE TO REVIEW THE
RFP’S REGARDING THE MULTI-PROJECT CONTRACT FOR
ENGINEERING SERVICES**

After a general discussion by the board upon motion by Tim Hess seconded by David Rose and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby appoint the following committee to review the RFP’s regarding the Multi-Project Contract for engineering services.

Craig Stiltner
Lee Dotson
G. Roger Rife
Lee Moise
Robert Horn

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**IN RE: CONSIDER SCHEDULING A JOINT PUBLIC HEARING ON MAY
5TH AT 6:15 P.M. WITH BUCHANAN COUNTY PLANNING
COMMISSION IN REGARDS TO AMENDING THE BUCHANAN
COUNTY COMPREHENSIVE PLAN**

After a general discussion by the board upon motion by Tim Hess seconded by David Rose and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve to schedule a joint public hearing on **May 5th at 6:15 p.m.** with Buchanan County Planning Commission in regards to amending the Buchanan County Comprehensive Plan.

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IN RE: CONSIDER ADOPTING A POLICY TO PERMIT AN EMPLOYEE TO WORK REMOTELY, IF SAID WORK DUTIES PERMIT, WHEN CARING FOR SICK MEMBER OF THE EMPLOYEE'S IMMEDIATE FAMILY TO BE APPROVED BY THE BOARD OF SUPERVISORS ON A CASE-BY-CASE BASIS

This issue was tabled, no action taken.

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IN RE: CONSIDER SETTING PUBLIC HEARING FOR THE MAY 5, 2025 AT 6:30 P.M. BOARD OF SUPERVISORS MEETING TO CONSIDER AN ORDINANCE VACATING A PUBLIC RIGHT OF WAY IN THE ALICE WALDRON SUBDIVISION

After a general discussion by the board upon motion by G. Roger Rife seconded by David Rose and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve to schedule a **Public Hearing for the May 5, 2025 at 6:30 p.m.** board of supervisors meeting to consider an ordinance vacating a public right of way in the Alice Waldron subdivision.

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IN RE: CONSIDER SETTING PUBLIC HEARING FOR THE MAY 5, 2025 AT 6:35 P.M. BOARD OF SUPERVISORS MEETING TO CONSIDER AN ORDINANCE VACATING A PUBLIC RIGHT OF WAY IN THE GREEN VALLEY SUBDIVISION

After a general discussion by the board upon motion by G. Roger Rife seconded by Trey Adkins and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve to schedule a **Public Hearing for the May 5, 2025 at 6:35 p.m.** board of supervisors meeting to consider an ordinance vacating a public right of way in the Green Valley Subdivision.

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IN RE: ERICA MILLER, RESIDENCY ADMINISTRATOR WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION

Erica Miller, Residency Administrator with the Virginia Department of Transportation (VDOT) stated from the onset of the February 15th flood, there were 33 routes reported closed. Within two days of waters receding, 500 miles had been inspected and all 33 routes had been made passable, she commented. This was

accomplished in partnership with VDOT's local AHQ's, HERT Teams, from across the district and our hired equipment contractors.

Over 250 permanent repair sites have been identified in addition to debris removal across the county, stated Ms. Miller.

The vegetative debris removal is nearly complete with more than 600 ton picked up, stated Ms. Miller. The non-vegetative debris removal is estimated at approximately 50% complete.

Full road width has been restored (less pavement repairs) at locations on route 83 except for a slide area near the West Virginia Line, stated Ms. Miller. This location is anticipated to be completed the week of April 7th.

Road width has been restored on route 643 apart from one site where traffic is controlled by temporary signals, commented Ms. Miller. Work is planned the week of the 7th to restore road width at this location and the signal s will be removed. Full road width has been restored on route 650 from route 700 north for 4 miles, she commented.

Also, VDOT is currently working on route 659, Old Home Creek Road for permanent repair sites, and on route 652, Main Knox/Blackey side, debris removal, she stated.

As higher priority sites are completed, crews will shift to a more systematic approach to completing repairs along a route, one of the first being routes 610, Contrary, 606 Drainpipe Hollow and 614 on the Belchers Fork side, commented Ms. Miller. Also, an additional crew has been added to route 650, Home Creek Road. We have three additional crews starting next week on routes 610, 606, 614 and 650 etc.

We are waiting on FHWA approval on some routes, stated Ms. Miller. AHQ crews are splitting their time focusing on pothole patching and prepping for the mowing season. More than 500 potholes have been patched and this work will continue throughout the spring and summer, she stated. Some potholes have been patched on routes 613 up and above route 635 where water is running across the road and our maintenance manager has spoken with DMME and they are investigating the issue, she commented.

I think at the last meeting Mr. Cooper had mentioned some areas of concern at route 638 and pothole patching operations have been performed there and at Jewell Valley too, stated Ms. Miller. Also, large potholes on route 680 coming off of 460 has been patched. Family Circle Road has been added to the priority ditching plan.

Each year, VDOT budgets statewide funds to address emergency operations, stated Ms. Miller. The amount of these funds is based on historical averages. During this fiscal year, the number of events that VDOT has been called upon to respond to has

exceeded the planned budget, she stated. In the remaining months of the fiscal year, VDOT must find opportunities to reduce expenditures in other areas to make up for the higher emergency response costs, commented Ms. Miller.

Trey Adkins, Knox District Supervisor asked how VDOT gets into their reserves?

Ms. Miller stated we have other funding that we're conservative with that remains in the budget that we can use.

Can VDOT clean out the creeks, asked Mr. Adkins?

Only if the creek is blocked and causing a problem, stated Ms. Miller.

VDOT needs to be very conservative in how long they stop traffic, stated Mr. Adkins. It should be less than 10 minutes. It's been terrible in Guesses Fork.

I'll let traffic control know this, stated Ms. Miller.

We have a donor that's assisting with the installation of bridges in the Knox District, stated Mr. Adkins. A lot of these bridges hit's right next to VDOT right-of-way. How do we tie these bridges into the state roads, asked Mr. Adkins? These bridges are being built by the donor.

David Rose, Prater District Supervisor asked if VDOT could make repairs to the shoulder of the roadway on GP Hollow Road on Deskins. There was an accident in this area.

After a general discussion by the board no action was taken.

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IN RE: CONSIDER AUTHORIZING THE NECESSARY PROPERTY APPRAISALS FOR ROAD WIDENING PROJECTS ROUTE 645 AND ROUTE 643

After a general discussion by the board upon motion by Trey Adkins seconded by David Rose and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby authorize property appraisals for the following road widening projects:

- Route 645 – Rocklick Mountain Road
- Route 643 – Rockhouse Mountain Road

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IN RE: CONSIDER HIRING CORY KINDRED AS AT PART-TIME EMPLOYEE FOR THE BUCHANAN COUNTY ANIMAL SHELTER

After a general discussion by the board upon motion by Davd Rose seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Trey Adkins, Lee

Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve to hire Cory Kindred as a part-time employee for the Buchanan County Animal Shelter.

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IN RE: CONSIDER APPOINTMENT TO THE BUCHANAN COUNTY LIBRARY BOARD OF TRUSTEES FOR A FOUR-YEAR TERM BEGINNING APRIL 7TH, 2025 (VANESSA HURLEY)

After a general discussion by the board upon motion by Lee Dotson seconded by Tim Hess and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby appoint Vanessa Hurley to the Buchanan County Public Library Board of Trustees for a four-year term ending April 7th, 2029.

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IN RE: CONSIDER SCHEDULING A PUBLIC HEARING ON MONDAY, MAY 5TH AT 6:45 P.M. TO HEAR PUBLIC COMMENTS REGARDING AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$13,741,760.92 TO BUCHANAN COUNTY PUBLIC SCHOOLS

After a general discussion by the board upon motion by Trey Adkins seconded by Lee Dotson and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve to schedule a public hearing for Monday, **May 5th at 6:45 p.m.** to hear public comments regarding an additional appropriation in the amount of \$13,741,760.92 to Buchanan County Public Schools.

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IN RE: DISCUSSION REGARDING CELL PHONE TOWERS

Roger Rife, South Grundy District Supervisor stated I've worked on cell phone towers for the county for over ten or eleven years. We finally got all the money to develop the towers along 460 in the county and it's not going to cost the county nothing. We have a cell phone tower at the pharmacy school and it's only good for a two-mile radius, he stated.

If we don't get cell service now, we'll never get service, he stated. This is very important to our area to have communication services to other areas.

Craig Stiltner, Chairman stated Mr. Rife has been on Cumberland Plateau Planning District Executive Board for many years and has been working on this project. It would be terrible is this project would be stopped.

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IN RE: CONSIDER ACCEPTING THE REVISED AMENDED DEED OF GIFT FROM BUCHANAN COUNTY SCHOOL BOARD TO THE BUCHANAN COUNTY BOARD OF SUPERVISORS REGARDING A PARCEL OF LAND SITUATED ON THE LEVISA RIVER OFF OF ROUTE U.S. 460 FOR A CELL TOWER SITE LOCATED NEAR THE TWIN VALLEY ELEMENTARY/MIDDLE SCHOOL AND AUTHORIZE THE CHAIRMAN AND COUNTY ADMINISTRATOR TO EXECUTE ACCEPTANCE OF THE DEED AS APPROVED AS TO FORM BY THE COUNTY ATTORNEY

After a general discussion by the board upon motion by David Rose seconded by Tim Hess and with a roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby accept the revised amended Deed of Gift from Buchanan County School Board to the Buchanan County Board of Supervisors regarding a parcel of land situated on the Levisa River off of Route U.S. 460 for a cell tower site located near the Twin Valley Elementary/Middle School and authorized the chairman and county administrator to execute acceptance of the deed as approved as to form by the county attorney.

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IN RE: CONSIDER APPROVING AND ISSUING PAYMENT FOR CONTRIBUTIONS

After a general discussion by the board upon motion by Tim Hess seconded by Trey Adkins and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve the following contributions, including Mr. Cooper's if he approves any of his contributions:

William P. Harris Park (Kids Fishing Day)	\$2,000.00
Twin Valley High School (Speech Team)	\$2,000.00
Hurley Elem./Middle School (Dollywood Trip)	\$5,000.00
Council High School (Softball Team)	\$1,000.00
Council Elementary Middle School Parent Teacher Organization	\$500.00
BC Youth (Basketball Uniforms)	\$840.00

Also, a contribution in the amount of \$5,000.00 to Hurley Youth Sports, Inc. from Knox District Park and Development account.

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IN RE: CLOSED SESSION 2.2-3711 1950 CODE OF VIRGINIA

Upon a motion by David Rose seconded by Tim Hess and with a roll call vote of six (6) yeas, Lee Dotson, Craig Stiltner, Tim Hess, David Rose, G. Roger Rife, Trey Adkins, zero (0) nays and one (1) absent, Jeff Cooper, this board agreed to convene in closed session as permitted by Virginia Code Section, 2.2-3711 (A)(8), consultation with legal counsel regarding the sale of property that's been released by the U.S. Army Corp of Engineers regarding the 202 Flood Proofing Project (Tract No# 3212, 1092 Ratliff Road, Ratliff Road, Vansant, VA).

Motion was made by Lee Dotson to return from closed session seconded by David Rose and with the following roll call vote of five (5) yeas, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays, one (1) absent, Jeff Cooper and one (1) abstention, Trey Adkins, this board did hereby approve to return from closed session.

This board meeting resumed in open session after being in executive session fifteen (15) minutes.

A motion by G. Roger Rife seconded David Rose that the Board certify that in the closed session just concluded, nothing was discussed except the matter specifically identified in the motion to convene in closed session and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. The motion was agreed upon by the following roll call vote five (5) yeas, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays, one (1) absent, Jeff Cooper and one (1) abstention, Trey Adkins.

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IN RE: CONSIDER APPROVING A CONTRIBUTION TO THE TOWN OF GRUNDY

After a general discussion by the board Upon motion by G. Roger Rife seconded by Trey Adkins and with the following roll call vote of six (6) yeas, Trey Adkins, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner, zero (0) nays and one (1) absent, Jeff Cooper, this board did hereby approve a contribution in the amount of

\$10,000 to the Town of Grundy from South Grundy District Highway, Streets and Bridges earmarked for public safety and public works within the town.

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IN RE: ADJOURNMENT

After a general discussion by the board upon motion by David Rose seconded by Lee Dotson and with a roll call vote of six (6) yeas, Lee Dotson, David Rose, Craig Stiltner, Tim Hess, G. Roger Rife, Trey Adkins, zero (0) nays and one (0) absent, Jeff Cooper, this board did hereby approve to adjourn the meeting.

Craig Stiltner, Chairman of the
Buchanan County Board of Supervisors

Robert Craig Horn, County Administrator