

**REQUEST FOR PROPOSALS**  
**PEST CONTROL SERVICES FOR**  
**COUNTY BUILDINGS**

The Buchanan County, Va. Board of Supervisors (herein after referred to as “County”) requires monthly pest control services for the county buildings so provide for the health and safety of patrons and employees located in owned and operated by Buchanan County located in Buchanan County, Virginia.

**II. SCOPE OF SERVICES:**

The successful firm or individual will provide pest control services to the County in the capacity of an independent contractor. County building’s may be added or deleted throughout the year.

The following buildings would require monthly pest control services:

3019 Slate Creek Road – Old 911 Bldg.  
Animal Shelter  
Old County Garage  
New County Garage  
Buchanan County Courthouse  
Council Park  
Council Senior Citizens  
Buchanan County Government Center  
Hurley Park/Trey Adkins Athletic Center  
Info Park V.E.C.  
Keen Mtn. Park  
Library  
Public Works Bldg.  
Rowe Senior Citizens  
Buchanan County Sheriff’s Office  
Whitewood Community/Senior Citizens  
Big Rock Park/Harman Park  
Big Rock Community Center  
Poplar Gap Athletic Park  
Poplar Gap Park Gym/Upper-Level  
Harman Food Pantry  
Poplar Creek Mini-Park  
Breaks Community Center  
Willowbrook Golf Course

Buchanan County reserves the right to reject any and all bids, and to waive any irregularities upon notice to all vendors of the specific waiver. **Full copies of the Request of Proposals (RFP), including propose schedule, selection, criteria, process, submission and deadline may be requested from the County Administrator at (276) 935-6505.**

For consideration, **five (5) copies of the PROPOSALS** must be received not later than 3:00 P.M., August 15, 2025. The submittals are to be marked on the outside “**PEST CONTROL SERVICES PROJECT**”. All submissions, including mailed submissions must be received in the County Administrator’s Office by the deadline and addressed to:

Robert Craig Horn, County Administrator  
County Administrator’s Office  
Buchanan County Government Center, Third Floor  
4447 Slate Creek Road  
Buchanan County, Virginia  
P.O. Drawer 950  
Grundy, Virginia 24614  
276-935-6505

After the PROPOSALS are reviewed, the County will meet with the firm/individual or firms/individuals deemed best qualified for more detailed discussions of the project and their qualifications and proposals for pest control services.