

MINUTES

An organizational meeting of the Buchanan County Board of Supervisors was held on the 5th day of January 2026 starting at 6:00 o'clock p.m. in the Board of Supervisors Meeting Room, 3rd floor of the Buchanan County Government Center, 4447 Slate Creek Road, Grundy, Virginia 24614. **This meeting was conducted by electronic communication (Zoom). The media and public were invited to participate.**

PRESENT: Jeff Cooper
G. Roger Rife
Trey Adkins
Craig Stiltner
Tim Hess
David Rose
Lee Dotson

Robert Craig Horn, County Administrator
L. Lee Moise, County Attorney

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The meeting was called to order with Prayer and Pledge of Allegiance.

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IN RE: ELECTION OF CHAIRMAN

At this time, Robert Craig Horn, County Administrator, asked for nominations for chairman.

Craig Stiltner nominated Tim Hess as chairman with no other nominations for chairman, upon motion by Craig Stiltner seconded by Jeff Cooper and with a roll call vote of seven (7) yeas, Jeff Cooper, David Rose, G. Roger Rife, Lee Dotson, Trey Adkins, Craig Stiltner, Tim Hess and zero (0) nays, Tim Hess was elected as Chairman for the Buchanan County Board of Supervisors for the calendar year 2026.

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IN RE: ELECTION OF VICE-CHAIRMAN

At this time, Tim Hess asked for nominations for Vice-Chairman, Trey Adkins nominated Jeff Cooper and with no other nominations, upon motion by Trey Adkins seconded by Craig Stiltner and with a roll call vote of seven (7) yeas, Jeff Cooper, David Rose, G. Roger Rife, Lee Dotson, Trey Adkins, Craig Stiltner, Tim Hess and zero (0) nays, Jeff Cooper was elected of Vice-Chairman for the Buchanan County Board of Supervisor's for the calendar year 2026.

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IN RE: CONSIDER ADOPTION OF PARLIAMENTARY PROCEDURES-ROBERTS RULES OF ORDER

After a general discussion by the board upon motion by Craig Stiltner seconded by Jeff Cooper and with a roll call vote of seven (7) yeas, Jeff Cooper, David Rose, G. Roger Rife, Lee Dotson, Trey Adkins, Craig Stiltner, Tim Hess and zero (0) nays, this board did hereby approve Parliamentary Procedure – Roberts Rule of Order.

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IN RE: CONSIDER DISCONTINUING APPROVAL OF MEETING AGENDA “AS IS”

After a general discussion by the board upon motion by Trey Adkins seconded by Craig Stiltner and with a roll call vote of seven (7) yeas, Jeff Cooper, David Rose, G. Roger Rife, Lee Dotson, Trey Adkins, Craig Stiltner, Tim Hess and zero (0) nays, this board did hereby approve to discontinue the approval of meeting agenda “As Is”.

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IN RE: CONSENT AGENDA

After a general discussion by the board upon motion by Craig Stiltner seconded by Jeff Cooper and with a roll call vote of seven (7) yeas, Jeff Cooper, David Rose, G. Roger Rife, Lee Dotson, Trey Adkins, Craig Stiltner, Tim Hess and zero (0) nays, this board did hereby approve the following Consent Agenda:

- a. Consider approving minutes for December 1st and December 12th, 2025;
- b. Consider ratifying payroll after review;
- c. Consider ratifying the payment of bills by Resolution adopted on January 6th, 2025.
(Including the Buchanan County Head Start ratified bill list and bill list)
- d. Consider approving and issuing payment for coyote claims in the amount of \$100.00 per claim.

Franklin McCormick	One Claim
Billy Souleyrette	Two Claims
Hunter Souleyrette	One Claim
Isaac Cole	Three Claims
Cecil Blankenship	One Claim
Ethan Kiser	Four Claims
Colton Justus	One Claim
Bobby Rose	One Claim
Joshua Shelton	One Claim
Kevin Blankenship	One Claim
Jerry Lockhart	One Claim
Danny Davis	One Claim
Ron McCowan	Two Claims
Terry Booher	One Claim

Anthony Viers	One Claim
Cody Epling	One Claim
Russell Thornsby	One Claim
Morgan Vandyke	One Claim
Matthew Horn	Two Claims
Bobby L. Justus	Two Claims
William Blankenship	One Claim
William Looney	Two Claims
Anthony Hensley	Three Claims
Logan Looney	One Claim

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IN RE: SANDY WEEKLEY- 4-H EXTENSION AGENT – CONSIDER FUNDING FOR FOUR STUDENTS AND ONE CHAPERONE TO GO TO THE STATE CAPITAL AND JAMESTOWN ON JANUARY 20TH AND 21ST, 2026 IN THE AMOUNT OF \$600.00, WHICH INCLUDES MOTEL, ONE MEAL AND EXPENSE TO JAMESTOWN

Sandy Weekley, 4-H Extension Agent requested a contribution in the amount of \$825.00. She stated the funding would be used for four students and a chaperone to go to the state capital and Jamestown on January 20th and 21st. I just found out there was an increase in the costs for each student to go to Jamestown. The total amount is \$825.00, which includes motel, one meal and expenses to Jamestown, she commented.

After a general discussion by the board upon motion by Craig Stiltner seconded by Trey Adkins and with the following roll call vote of seven (7) yeas, Jeff Cooper, David Rose, G. Roger Rife, Lee Dotson, Trey Adkins, Craig Stiltner, Tim Hess and zero nays, this board did hereby approve a contribution in the amount of \$825.00 to be divided equally among the seven district accounts to the Extension Office earmarked for four students and one chaperone to go to the state capital and Jamestown on January 20th and 21st, 2026, which includes motel, one meal and expense to Jamestown.

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IN RE: PUBLIC COMMENTS

Gary Wagner, resident asked when the road would be repaired at Weller Yard in the Rocklick District?

Erica Miller, Residency Administrator for the Virginia Department of Transportation (VDOT) stated, we'll check on Weller Yard.

There was an accident on Hoot Owl today, which makes the second accident in the past couple months, stated Ms. Miller.

Craig Stiltner, Rocklick District Supervisor stated from Weller Yard to the Kentucky State Line, there has been black ice in the roadway where water is running across the road. Especially, near the old Paul's Fans business.

Along the new road on State Route 604, there needs to be signage installed for tractor trailers, stated Mr. Stiltner. Also, signage needs to be installed at Hoot Owl on the Grundy side and Vansant warning tractor trailers not to travel Hoot Owl Road, he stated.

Trey Adkins, Knox District Supervisor stated does the board need to have a public hearing to get the signage installed in these areas?

No, stated Ms. Miller. The Commonwealth Transportation Board would have to approve the signage.

No local truckers, uses Hoot Owl Road, only those out-of-town, stated Mr. Adkins.

We could try to install warning signs, stated Ms. Miller.

VDOT installed signage on Belcher's Fork warning a Dead-End Street and it's helped, stated Mr. Stiltner. Maybe put the same signage on both sides of Hoot Owl Road, which might help.

Dennis Ramey, Town Manager stated in other areas outside of Buchanan County, VDOT has installed large warning signs at least 10 x 10.

Mr. Adkins request VDOT to check Elk Creeks roadway.

David Rose, Prater District Supervisor stated the ditchlines on Rt. 83, Lovers Gap needs to be cleaned out.

Lovers Gap has been discussed with VDOT, we are aware it's a bad situation, stated Ms. Miller.

Tim Hess, Chairman stated Rt. 620, Fletcher's Ridge needs repairs.

Ms. Miller stated we'll check on this area.

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**IN RE: MIKE HATFIELD, CHIEF DISPATCHER/911 COORDINATOR –
CONSIDER APPROVING THE CY26 DEPARTMENT OF
CRIMINAL JUSTICE SERVICES GRANT FOR VIOLENCE
AGAINST WOMEN FORMULA GRANT**

Mike Hatfield, Chief Dispatcher/911 Coordinator stated I have two grants from the Department of Criminal Justice Services (DCJS) that needs the board's approval to allow Mr. Horn, County Administrator to sign the Statement of Grant Award/Acceptance (SOGA).

After a general discussion by the board upon motion of Jeff Cooper seconded by Craig Stiltner and with a roll call vote of seven (7) yeas, Jeff Cooper, Tim Hess, Craig Stiltner, Lee Dotson, David Rose, G. Roger Rife, Trey Adkins and zero (0) nays, this board did hereby approve the CY26 Department of Criminal Justice Services Grant for Violence Against Women Formula Grant and authorized the county administrator to execute the Statement of Grant Award/Acceptance (SOGA) and other documents related to this grant award.

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**IN RE: CONSIDER APPROVING THE CY26 DEPARTMENT OF
CRIMINAL JUSTICE SERVICES GRANT FOR UNMANNED
AIRCRAFT TRADE AND REPLACE PROGRAM**

After a general discussion by the board upon motion of Craig Stiltner seconded by Jeff Cooper and with a roll call vote of seven (7) yeas, Jeff Cooper, Tim Hess, Craig Stiltner, Lee Dotson, David Rose, G. Roger Rife, Trey Adkins and zero (0) nays, this board did hereby approve the CY26 Department of Criminal Justice Services Grant for Unmanned Aircraft Trade and Replace Program in the amount of \$19,999.00 and authorized the county administrator to execute the Statement of Grant Award/Acceptance (SOGA) and other documents related to this grant award. Also, approved an additional appropriation in the amount of \$19,999.00 to the Buchanan County Sheriff's Office account number 01-31020-7005 DCJS Unmanned Aircraft Trade and Replace Program.

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**IN RE: MARCUS STILTNER, COAL HAUL ROAD ENGINEER –
CONSIDER APPROVING VENDOR SERVICE AGREEMENT
FOR SNOW REMOVAL**

After a general discussion by the board upon motion of Lee Dotson seconded by Trey Adkins and with a roll call vote of seven (7) yeas, Jeff Cooper, Tim Hess, Craig Stiltner, Lee Dotson, David Rose, G. Roger Rife, Trey Adkins and zero (0) nays, this board did hereby ratify the Vendor Service Agreement for Snow Removal from Andre Deel.

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**IN RE: CONSIDER APPROVING THE REVISED EXHIBIT A TO THE
CONTRACT FOR SNOW REMOVAL WITH B & B PLOWING,
LLC.**

After a general discussion by the board upon motion of Craig Stiltner seconded by Lee Dotson and with a roll call vote of seven (7) yeas, Jeff Cooper, Tim Hess, Craig Stiltner, Lee Dotson, David Rose, G. Roger Rife, Trey Adkins and zero (0) nays, this board did hereby approve the revised Exhibit A to the Contract for Snow Removal with B & B Plowing, LLC, due to the size of the spreader from \$100 per hour to \$105 per hour.

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IN RE: CONSIDER APPROVING TO ISSUE A CHECK IN THE AMOUNT OF \$4,750.00 TO BUCHANAN COUNTY PUBLIC SCHOOLS REGARDING THE REQUEST FOR REIMBURSEMENT NO. 03 OF THE SOUTHERN GAP HIGH SCHOOL RUFFED GROUSE LANE EXTENSION PROJECT FROM ACCOUNT 41080-7010-00

After a general discussion by the board upon motion of Craig Stiltner seconded by David Rose and with a roll call vote of six (6) yeas, G. Roger Rife, David Rose, Lee Dotson, Jeff Cooper, Tim Hess, Craig Stiltner and one (1) nay, Trey Adkins, this board did hereby approve to issue a check in the amount of \$4,750.00 to Buchanan County Public Schools regarding the request for reimbursement No. 03 of the Southern Gap High School Ruffed Grouse Lane Extension Project from account 41080-7010-00.

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IN RE: CONSIDER ACCEPTING STEVEN ROWE’S RESIGNATION EFFECTIVE 12/12/2025 AND MOVE MICHAEL BARTON TO FULL TIME TRUCK DRIVER AT THE SAME SALARY AS MR. ROWE WAS MAKING

After a general discussion by the board upon motion of David Rose seconded by Craig Stiltner and with a roll call vote of seven (7) yeas, Trey Adkinis, G. Roger Rife, David Rose, Lee Dotson, Jeff Cooper, Tim Hess, Craig Stiltner and zero (0) nays, this board did hereby accept Steven Rowe’s resignation effective 12/12/2025 and transfer Michael Barton to full time truck driver at the same salary as Mr. Rowe was making at the time of his resignation.

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IN RE: CONSIDER MOVING WILLIAM ANTHONY STACY FROM PART-TIME TO FULL-TIME LABORER AT \$41,200 PER YEAR FOR THE WATER CREW AND REQUEST HE ATTEND THE EARLIEST CDL TRAINING COURSE. ONCE, CDL LICENSE IS OBTAINED HE WILL AUTOMATICALLY RECEIVE THE BUDGETED \$2,500 SALARY INCREASE

After a general discussion by the board upon motion of Trey Adkins seconded by Lee Dotson and with a roll call vote of seven (7) yeas, Trey Adkinis, G. Roger Rife, David Rose, Lee Dotson, Jeff Cooper, Tim Hess, Craig Stiltner and zero (0) nays, this board did hereby approve to transfer William Anthony Stacy from part-time to full-time laborer/CDL Driver at \$41,200 per year for the water crew and request he attend the earliest CDL training course. Once, CDL license is obtained he will automatically receive the budgeted \$2,500 salary increase.

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IN RE: GENERAL DISCUSSION REGARDING FEMA

Trey Adkins, Knox District Supervisor asked if FEMA had paid the county for the damages to Hurley Park?

Trish Rowe, Finance Director stated we haven't received any funding yet from FEMA.

Mr. Adkins stated a lot of people had damages to their bridges and retaining walls in the Knox District. These residents if their bridge repairs are going to go over \$50,000 and retaining wall over \$29,000, they will get a denial letter. This is not the end of the road for these residents. Their applications will be sent to DCR for consideration, he commented.

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IN RE: CONSIDER APPOINTMENT OF THE COAL HAUL ROAD AND GAS IMPROVEMENT ADVISORY COMMITTEE MEMBER (1)

After a general discussion by the board upon motion by Trey Adkins seconded by Craig Stiltner and with a roll call vote of seven (7) yeas, Tim Hess, Lee Dotson, G. Roger Rife, Trey Adkins, Jeff Cooper, David Rose, Craig Stiltner and zero (0) nays, this board did hereby appoint Lee Dotson to the Buchanan County Coal Haul Road Committee for 2026.

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IN RE: CONSIDER APPOINTMENTS OF THE BOARD OF SUPERVISORS INSURANCE COMMITTEE (2)

After a general discussion by the board upon motion by Trey Adkins seconded by G. Roger Rife and with a roll call vote of seven (7) yeas, Trey Adkins, Tim Hess, David Rose, Jeff Cooper, G. Roger Rife, Lee Dotson, Craig Stiltner and zero (0) nays, this board did hereby appoint Lee Dotson and Craig Stiltner to the Board of Supervisors Insurance Committee for 2026.

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IN RE: CONSIDER APPOINTMENTS OF THE BOARD OF SUPERVISORS PERSONNEL COMMITTEE

After a general discussion by the board upon motion by Trey Adkins seconded by Craig Stiltner and with a roll call vote of seven (7) yeas, Tim Hess, Jeff Cooper, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Trey Adkins and zero (0) nays, this board did hereby appoint all seven board of supervisors to the personnel committee for 2026.

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**IN RE: CONSIDER APPOINTMENT OF THE BOARD OF
SUPERVISORS' EMERGENCY SERVICES DIRECTOR**

After a general discussion by the board upon motion by Trey Adkins seconded by David Rose and with a roll call vote of seven (7) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, Trey Adkins and zero (0) nays, this board did hereby reappoint Robert C. Horn as the Emergency Services Director for Buchanan County.

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**IN RE: CONSIDER BOARD OF SUPERVISORS' VIRGINIA COALFIELD
ECONOMIC DEVELOPMENT AUTHORITY (VCEDA) MEMBER,
IF THE CHAIRMAN DOES NOT WANT TO SERVE**

After a general discussion by the board upon motion by Craig Stiltner seconded by Trey Adkins and a roll call vote of seven (7) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, Trey Adkins and zero (0) nays, board did hereby reappoint G. Roger Rife, South Grundy District Supervisor for the Buchanan County Board of Supervisors to the Virginia Coalfield Economic Development Authority (VCEDA) as representative for Buchanan County.

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**IN RE: CONSIDER APPOINTMENT TO THE BUCHANAN COUNTY
PLANNING COMMISSION**

After a general discussion by the board upon motion by Trey Adkins seconded by Craig Stiltner and a roll call vote of seven (7) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, Trey Adkins and zero (0) nays, this board did hereby reappoint G. Roger Rife to the Buchanan County Planning Commission.

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**IN RE: CONSIDER APPOINTMENTS AND/OR REAPPOINTMENTS TO
THE BUCHANAN COUNTY PUBLIC LIBRARY BOARD OF
TRUSTEES FOR A FOUR-YEAR TERM. (CURRENT: MAE
BROYLES, PHILLIP JUSTICE, RACHEL RIGGSBY AND NEW
APPOINTMENT: BRENDA WARD)**

After a general discussion by the board upon motion by Trey Adkins seconded by Craig Stiltner and with the following roll call vote of seven (7) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, Trey Adkins and zero (0) nays, this board did hereby reappoint the following to the Buchanan County Public Library Board of Trustees for a four-year term ending December, 2029:

Mae Broyles

Phillip Justice
Rachel Riggsby

Also, the board did hereby appoint the following to the Buchanan County Public Library Board of Trustees for a four-year term ending December, 2029:

Brenda Ward
4796 Patterson Road
Oakwood, VA 24631
Ph: 276-259-7224

Carrie Stiltner
1054 Hill Street
Grundy, VA 24614
Ph: 276-690-4050

Janie Fleming
3628 Garden Creek Road
Rowe, VA 24646
Ph: 276-312-3111

Tammy Campbell
P.O. Box 233
Oakwood, VA 24631
Ph: 276-312-5721

Cindy Matney
P.O. Box 61
Grundy, VA 2614
Ph: 276-597-7417 or 276-971-1639

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**IN RE: CONSIDER APPOINTMENT AND/OR REAPPOINTMENT TO
 THE BUCHANAN GENERAL HOSPITAL BOARD OF
 DIRECTORS FOR THE GARDEN MAGISTERIAL DISTRICT
 FOR A FIVE-YEAR TERM ENDING FEBRUARY 21, 2031.
 (CURRENT: DAVID TOLLIVER)**

After a general discussion by the board upon motion by Jeff Cooper seconded by Craig Stiltner and with the following roll call vote of seven (7) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, Trey Adkins and zero (0) nays, this board did hereby reappoint David Tolliver to the Buchanan General Hospital Board of Directors for the Garden Magisterial District with his terms to expire on February 24th, 2031.

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**IN RE: CONSIDER APPOINTMENT TO THE APPALACHIAN SCHOOL
 OF LAW BOARD OF TRUSTEES**

After a general discussion by the board upon motion by Lee Dotson seconded by Craig Stiltner and with a roll call vote of seven (7) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, Trey Adkins and zero (0) nays, this board did hereby appoint Trey Adkins to the Appalachian School of Law Board of Trustees for a three (3) year term effective from January 5th, 2026 through January 4th, 2029.

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**IN RE: CONSIDER ACCEPTING G. ROGER RIFE’S RESIGNATION
FROM THE APPALACHIAN COLLEGE OF PHARMACY BOARD
OF TRUSTEES AND SOUTHWEST VIRGINIA WORKFORCE
DEVELOPMENT BOARD**

G. Roger Rife, South Grundy District Supervisor stated he supported the Appalachia School of Law (ASL) and I’ve served on the ASL for 30 years. The ASL board needs to start raising funding instead of coming to the board of supervisors, he commented. The board of supervisors provided \$7 million 30 years ago and now they need an additional \$6 million.

ASL pays as much as \$22 to \$30 thousand for one month for some workers to teach two or three classes, he commented. Some employees get only \$40 thousand per year.

After a general discussion by the board upon motion by Trey Adkins seconded by Jeff Cooper and with a roll call vote of seven (7) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, Trey Adkins and zero (0) nays, this board did hereby accept the resignation from G. Roger Rife on the Appalachian College of Pharmacy Board of Trustees and the Southwest Virginia Workforce Development Board.

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**IN RE: CONSIDER ADOPTING A RESOLUTION REGARDING THE
APPOINTMENT AND/OR REAPPOINTMENT FOR THE CLERK
FOR THE BUCHANAN COUNTY BOARD OF SUPERVISORS**

After a general discussion by the board upon motion by Jeff Cooper seconded by David Rose and a roll call vote of six (6) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, zero (0) nays and one (1) absent, Trey Adkins, this board did hereby adopt the following resolution regarding the appointment and/or reappointment for the Clerk for the Buchanan County Board of Supervisors:

RESOLUTION

THEREFORE, BE IT RESOLVE that Buchanan County Board of Supervisors does hereby appoint and/or reappoint Robert C. Horn as Clerk for the Buchanan County Board of Supervisors, until such power has been revoked by the Board of Supervisors.

Adopted this the 5th day of January 2026 by a vote of seven for and zero against.

Recorded Vote:
Moved by: Jeff Cooper
Seconded by: David Rose
Yeas: Seven
Nays: Zero

Chairman of the Buchanan County
Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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**IN RE: CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE
 CHAIRMAN OF BOARD OF SUPERVISORS, THE TREASURER,
 AND COUNTY ADMINISTRATOR OF BUCHANAN COUNTY,
 VIRGINIA TO ENDORSE CHECKS, BANK DRAFTS AND
 OTHER FINANCIAL INSTRUMENTS ON BEHALF OF
 BUCHANAN COUNTY**

After a general discussion by the board upon motion by Trey Adkins seconded by Craig Stiltner and a roll call vote of six (6) yeas, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper, zero (0) nays and one (1) absent, Trey Adkins, this board did hereby adopt the following resolution authorizing the Chairman of Board of Supervisors, the Treasurer, and County Administrator of Buchanan County, Virginia to Endorse Checks, Bank Drafts and other Financial Instruments on behalf of Buchanan County.

RESOLUTION

WHEREAS, the Buchanan County Board of Supervisors do hereby authorize the Chairman of the Buchanan County Board of Supervisors, the Treasurer and County Administrator of Buchanan County, Virginia to endorse checks, bank drafts, and other financial instruments on behalf of Buchanan County, Virginia in accordance with applicable state statutes.

Adopted this the 5th day of January 2026 by a vote of seven for and zero against.

Recorded Vote:
Moved by: Jeff Cooper
Seconded by: Craig Stiltner
Yeas: Seven
Nays: Zero

Chairman of the Buchanan County
Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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IN RE: CONSIDER ADOPTING A RESOLUTION SETTING MEETING SCHEDULE FOR THE BOARD OF SUPERVISORS, ADOPTION OF HOLIDAYS AND A PAY SCHEDULE FOR THE YEAR 2026

After a general discussion by the board upon motion by Trey Adkins seconded by Craig Stiltner and a roll call vote of seven (7) yeas, Trey Adkins, J. Carroll Branham, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby adopt the following Resolution setting meeting schedule for the Board of Supervisors, adoption of holidays, and a pay schedule for the year 2026.

RESOLUTION

IN RE: Buchanan County Board of Supervisors Regular Board Meetings, Employees Pay Schedule and Setting the County Holiday Schedule for year 2026

THEREFORE, BE IT RESOLVED, the Buchanan County Board of Supervisors hereby sets the regular board meetings, pay schedule for Buchanan County employees and sets the county's holiday schedule as per Exhibit "A":

Meetings are the first Monday of each month except July and September, 2026 (Code of Virginia, Section 15.2-1416), starting times set for 6:00 p.m.

February 2 nd	August 3 rd
March 2 nd	September 14 th (due to Labor Day)
April 6 th	October 5 th
May 4 st	November 2 nd
June 1 st	December 7 th
No meeting in July 2026	January 4 th , 2027

Approved pay schedule for year 2026

FIRST HALF OF THE YEAR

Thursday, January 15th
Friday, January 30th
Friday, February, 13th
Friday, February 27th
Friday, March 13th
Tuesday, March 31st
Wednesday, April 15th
Thursday, April 30th
Friday, May 15th
Friday, May 29th
Monday, June 15th
Tuesday, June 30th

SECOND HALF OF THE YEAR

Wednesday, July 15th
Friday, July 31st
Friday, August 14th
Monday, August 31st
Tuesday, September 15th
Wednesday, September 30th
Thursday, October 15th
Friday, October 30th
Friday, November 13th
Monday, November 30th
Tuesday, December 15th
Thursday, December 31st

This resolution was adopted on the 5th day of January 2026.

Chairman of the Buchanan County
Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

2026 HOLIDAY CALENDAR

January 19th, Martin Luther King, Jr. Day
February 16th, George Washington Day
April 3rd, Good Friday
May 25th, Memorial Day
June 19th, Juneteenth
July 3rd, Observance of Independence Day
September 7th, Labor Day
October 12th, Columbus Day and Yorktown Victory Day
November 3rd, Election Day
November 11th, Veterans Day
November 25th, 26th & 27th, Thanksgiving Holiday
December 24th & 25th, Christmas Holiday
January 1st, 2027, New Year's Day

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**IN RE: CONSIDER ADOPTING A RESOLUTION REGARDING THE
AUTHORIZATION OF WARRANTS FOR THE PAYMENT OF
BILLS AND CLAIMS THAT FALL DUE BEFORE THE BOARD
OF SUPERVISOR'S NEXT REGULAR BOARD MEETING**

After a general discussion by the board upon motion by Trey Adkins seconded by Jeff Cooper with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby adopt the enclosed Resolution regarding the authorization of warrants for the payment of bills and claims that fall due before the board of supervisor's next regular board meeting with the exception of Hurley Youth Sports and the invoices the board of supervisors is required to sign off on.

RESOLUTION

**IN RE: AUTHORIZATION OF WARRANTS
FOR THE PAYMENT OF BILLS AND CLAIMS THAT
FALL DUE BEFORE THE BOARD OF SUPERVISOR'S
NEXT REGULAR BOARD MEETING**

BE IT RESOLVED, by the Buchanan County Board of Supervisors that pursuant to Va. Code section 15.2-1243(A) that the County Administrator may sign warrants to be drawn on the county treasurer, payable out of county funds for payment of bills and claims owed by the County that will fall due before the Board of Supervisors' next regular meeting. All such warrants shall be signed by the County Administrator and counter-signed by the Chairman of the Board of Supervisors after said bills or claims have been approved by the County Administrator. Said bill and claim payments shall be reviewed, approved and ratified by the Board of Supervisors at the Board of Supervisors next regular meeting.

This Resolution was adopted by the Buchanan County Board of Supervisors on this the 5th day of January 2026.

Moved by: Trey Adkins
Seconded by: Jeff Cooper
Yeas: Seven
Nays: Zero

Chairman of the
Buchanan County Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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**IN RE: CONSIDER ADOPTING A RESOLUTION REGARDING
WORKERS' COMPENSATION FOR THE BOARD OF
SUPERVISORS**

After a general discussion by the board upon motion by Craig Stiltner seconded by Jeff Cooper with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby adopt the following Resolution regarding workers' compensation for the Board of Supervisors.

RESOLUTION

IN RE: WORKERS' COMPENSATION

BE IT RESOLVED, Members of the Buchanan County Board of Supervisors are hereby authorized to be included as employees for the purposes of the Workers' Compensation Act of the Commonwealth of Virginia and entitled to all coverage provided under said Act.

Adopted on this the 5th day of January, 2026 by a vote of seven for and zero against.

Chairman of the
Buchanan County Board of Supervisors

Recorded vote

Moved by: Craig Stiltner
Seconded by: Jeff Cooper
Yeas: Seven
Nays: Zero

ATTEST:

Robert Craig Horn, County Administrator

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IN RE: CONSIDER ADOPTING A RESOLUTION AUTHORIZING SPECIAL WARRANTS FOR PAYMENT OF CONSTRUCTION CONTRACTS

After a general discussion by the board upon motion by Jeff Cooper seconded by Craig Stiltner with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby adopt the following Resolution authorizing special warrants for the payment of construction contracts.

RESOLUTION

IN RE: AUTHORIZATION OF SPECIAL WARRANTS FOR PAYMENT OF CONSTRUCTION CONTRACTS

BE IT RESOLVED, by the Buchanan County Board of Supervisors that pursuant to Va. Code section 15.2-1243(B) that special warrants may be drawn on the county treasurer, payable out of county funds for payment on contracts of construction projects according to the terms of such contracts. All such special warrants shall be signed by the clerk of the Board of Supervisors and counter-signed by the Chairman of the Board of Supervisors. Said contract payments shall be reviewed and approved by the Board of Supervisors at the Board of Supervisors next regular meeting.

This Resolution was adopted by the Buchanan County Board of Supervisors on this the 5th day of January 2026 by a roll call.

Moved by: Jeff Cooper

Seconded by: Craig Stiltner

Yeas: Seven

Nays: Zero

Chairman of the
Buchanan County Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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IN RE: CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO PAY BUDGETED CONTRIBUTIONS IN THE SAME MANNER AS BILLS FALLING DUE BETWEEN BOARD OF SUPERVISORS MEETINGS

After a general discussion by the board upon motion by Jeff Cooper seconded by Lee Dotson with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this

board did hereby adopt the following Resolution authorizing the County Administrator to pay budgeted contributions in the same manner as bills falling due between board of supervisors meetings with the exceptions of Hurley Youth Sports and the board of supervisor's accounts.

RESOLUTION

RE: AUTHORIZE THE COUNTY ADMINISTRATOR TO PAY BUDGETED CONTRIBUTIONS IN THE SAME MANNER AS BILLS FALLING DUE BETWEEN BOARD OF SUPERVISORS MEETINGS

WHEREAS, the County Administrator currently is authorized to pay bills that fall due between meetings of the Board of Supervisors with the payment of said bills being ratified by the Board of Supervisors at its next regular, special called or continued meeting: and

WHEREAS, the Board of Supervisors now wishes to authorize the County Administrator to pay budgeted contributions up to \$20,000 in the same manner as bills falling due between meetings of the Board of Supervisors with the Board of Supervisors ratifying the payment of said budgeted contributions at the next Board of Supervisors meeting; and

NOW THEREFORE BE IT RESOVED, that the Buchanan County, Va. Board of Supervisors hereby authorizes the County Administrator to pay budgeted contributions up to \$20,000 that are requested between Board of Supervisors meetings in the same manner as paying bills falling due between Board of Supervisors meetings with the Board of Supervisors ratifying the payment of said budgeted contributions at its next Board of Supervisors meeting.

This resolution was adopted on the 5th day of January, 2026.

RECORDED VOTE:

Moved by: Jeff Cooper
Seconded by: Lee Dotson
Yeas: Seven
Nays: Zero

Chairman of the
Buchanan County, Va. Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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IN RE: CONSIDER APPROVING THE NOTICE AND RESOLUTION REGARDING THE AWARD TO POWERPHONE TO BE THE ONLY SOURCE PRACTICABLY AVAILABLE FOR TOTAL RESPONSE SOFTWARE FOR THE BUCHANAN COUNTY SHERIFF'S OFFICE IN THE AMOUNT OF \$12,946.38 FOR ONE YEAR

After a general discussion by the board upon motion by Lee Dotson seconded by Craig Stiltner with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve the following Notice and Resolution regarding the award to PowerPhone to be the only source practicably available for Total Response Software for the Buchanan County Sheriff's Office in the amount of \$12,946.38 for one year.

NOTICE

RE: PENDING AWARD OF CONTRACT TO POWERPHONE THAT CAN PROVIDE THE TOTAL RESPONSE SOLUTION AND HAS BEEN DETERMINED TO BE SOLE SOURCE

PLEASE TAKE NOTICE:

- 1) Pursuant to information received from the PowerPhone, it has been determined that PowerPhone is the sole source vendor to offer the Total Response Solution, which allows the Sheriff's Office to assist a caller in providing basic medical care to a person until rescue arrives on the scene.
- 2) The Buchanan County, Va., Board of Supervisors will consider a Resolution to approve and award the contract to PowerPhone for the Total Response Solution at its January 5th, 2026 board meeting to be held in the board of supervisors meeting room on the 3rd floor of the Buchanan County Government Building, 4447 Slate Creek Road, Grundy, Virginia.

PLEASE CONDUCT YOURSELF ACCORDINGLY.

Issued by directive of the County Administrator this 5th day of January, 2026.

Robert Craig Horn, County Administrator
Buchanan County, Virginia

RESOLUTION

RE: AWARD OF CONTRACT TO POWERPHONE THAT CAN PROVIDE THE TOTAL RESPONSE SOLUTION SOFTWARE AND HAS BEEN DETERMINED TO BE SOLE SOURCE

WHEREAS, the Buchanan County Sheriff's Office conducted an investigation of potential vendors in regard to the contemplated procurement of the Total Response Solution Software; and

WHEREAS, last year after a thorough investigation including the information received from Tara Milardo, Vice President of Sales & Marketing for PowerPhone for the Total

Response Solution Software, which has been determined that PowerPhone to be the only source practicably available for Total Response Software that includes a patented advisory component called Response Advisor; and

WHEREAS, PowerPhone has provided a quote of **Twelve Thousand Nine Hundred Forty-Six Dollars and Thirty-Eight Cents** (\$12,946.38) to provide Total Response Solution Software for one (1) year, which includes annual software plan (annual maintenance) at \$7,374.38 and one full year for the training license (site license) at \$5,572.00 totaling **Twelve Thousand Nine Hundred Forty-Six Dollars and Thirty-Eight Cents** (\$12,946.38);

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Buchanan County, Va., Board of Supervisors and the County Administrator are hereby authorized to execute to approved in form by the County Attorney, that provides. for the purchase price of **Twelve Thousand Nine Hundred Forty-Six Dollars and Thirty-Eight Cents** (\$12,946.38) to provide Total Response Solution Software for one (1) year, which includes annual software plan (annual maintenance) at \$7,374.38 and one full year for the training license (site license) at \$5,572.00 totaling **Twelve Thousand Nine Hundred Forty-Six Dollars and Thirty-Eight Cents** (\$12,946.38);

BE IT FURTHERMORE RESOLVED, that the County Administrator is directed to post a Notice as required by Virginia Code Section 2.2-4303(E) in the designated public area and on county website stating that the contract was awarded this day to PowerPhone and that PowerPhone has been determined to be the only source practicably available for Total Response Solution Software, that includes a patented advisory component called Response Advisor.

This Resolution was adopted on the 5th day of January, 2026.

Recorded Vote:

Moved by: Lee Dotson
Seconded by: Craig Stiltner
Yeas: Seven
Nays: Zero

Chairman of the
Buchanan County, Va. Board of Supervisors

ATTEST:

Robert Craig Horn, County Administrator

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IN RE: CONSIDER SCHEDULING A PUBLIC HEARING FOR MONDAY, FEBRUARY 2ND, AT 6:10 P.M. TO HEAR PUBLIC COMMENTS CONCERNING A LEASE OF THE COUNTY'S RACE TRACK AT SOUTHERN GAP TO DANNY BOYD AND LINDA BOYD D/B/A SOUTHERN GAP DIRT DRAGS

After a general discussion by the board upon motion by David Rose seconded by Lee Dotson with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve to schedule a public hearing for **Monday, February 2nd, at 6:10 p.m.** to hear public comments concerning a lease of the county's race track at Southern Gap to Danny Boyd and Linda Boyd d/b/a Southern Gap Dirt Drags.

IN RE: CONSIDER APPROVING AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$6,137.30 TO BUCHANAN COUNTY LITTER CONTROL (PROJECTS AND CONTESTS) ACCOUNT NUMBER 82050-6025 FOR GRANT FUNDING RECEIVED FROM THE DEPARTMENT OF ENVIRONMENTAL QUALITY AND TO ISSUE A CHECK IN THE AMOUNT OF \$1,658.56 TO THE TOWN OF GRUNDY FOR THE TOWN'S PORTION OF THE GRANT FROM ACCOUNT NUMBER 82050-6025

After a general discussion by the board upon motion by Jeff Cooper seconded by Craig Stiltner with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve an additional appropriation in the amount of \$6,137.30 to Buchanan County Litter Control (projects and contests) account number 82050-6025 for grant funding received from the Department of Environmental Quality and to issue a check in the amount of \$1,658.56 to the Town of Grundy for the town's portion of the grant from account number 82050-6025.

IN RE: CONSIDER APPOINTMENT TO THE SOUTHWEST VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL BOARD OF DIRECTORS WITH A TERM ENDING DECEMBER 31ST, 2026

This issue was tabled, no action taken.

IN RE: CONSIDER APPROVING ADDITIONAL APPROPRIATIONS

After a general discussion by the board upon motion by Lee Dotson seconded by Jeff Cooper with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve the following additional appropriations:

- Additional appropriation in the amount of \$1,200.50 to Rocklick Park and Recreation, account number 71040-5604-06;
- Additional appropriation in the amount of \$138.90 to Circuit Court Clerk's Office account number 21060-3320 (office supplies);
- Additional appropriation in the amount of \$800.00 to William P. Harris Park, account number 71040-6022-02;
- Additional appropriation in the amount of \$1,019.22 to Sheriff's Office, (extradition of prisoner's) account number 31020-5550;
- Additional appropriation in the amount of \$1,347.50 to Sheriff's Office, (salaries and wages) account number 31020-1150;
- Additional appropriation in the amount of \$140.00 to Sheriff's Office, (salaries and wages) account number 31020-1150;
- Additional appropriation in the amount of \$300.00 to Rocklick Park and Recreation, account number 71040-5604-06;
- Additional appropriation in the amount of \$815.00 to Rocklick Park and

Recreation, account number 71040-5604-06.;

- Additional appropriation in the amount of \$150.00 to Rowe Community Center, account number 53050-5604-02 in the amount of \$150.00.

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IN RE: CONSIDER APPROVING THE RESOLUTION TO PROVIDE LEGAL SERVICES CONTRACT WITH GROSSMAN & KELLY LLP TO PROVIDE LEGAL SERVICES IN ONGOING PROCEEDINGS AGAINST THE DEFENDANTS IN A MATTER FOR OVERPAYMENT FOR INSULIN PRODUCTS TITLED IN RE: INSULIN PRICING LITIGATION (MDL 3080)

After a general discussion by the board upon motion by Lee Dotson seconded by Jeff Cooper with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby adopt the following Resolution to provide legal services Contract with Grossman & Kelly LLP to provide legal services in ongoing proceedings against the defendants in a matter for overpayment for insulin products titled in re: Insulin Pricing Litigation (MDL 3080).

**RESOLUTION
A RESOLUTION OF THE BOARD OF SUPERVISORS OF
BUCHANAN COUNTY, VIRGINIA; PROVIDING
APPROVAL FOR A LEGAL SERVICES CONTRACT WITH
GROSSMAN & KELLY LLP PROVIDING AUTHORITY
TO RATIFY, EXECUTE AND THE DELIVERY OF THE
LEGAL SERVICES CONTRACT; PROVIDING FOR
GENERAL AUTHORITY; AND PROVIDING AN
EFFECTIVE DATE**

WHEREAS, as a result of general discussions with the County attorney and the law firm of Grossman & Kelly LLP (the law firm'), the Board has been informed of an opportunity to participate in ongoing proceedings against the defendants in a matter for overpayments for insulin products titled In Re Insulin Pricing Litigation (MDL 3080); and

WHEREAS, the law firm has provided a proposed Legal Services Contract; and

WHEREAS, the proposed Legal Services Contract is attached hereto, and

WHEREAS, the terms and conditions of the Legal Services Contract have been reviewed by the County Attorney, such that there is opportunity for the County to participate without cost, and which minimizes County staff and management time and attention; but provides a direct opportunity to receive recovery for overpayments for insulin products.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, VIRGINIA, in a public meeting assembled that:

SECTION 1. FINDINGS. It is ascertained, determined and declared that:

- (a) The County is authorized and empowered to exercise its municipal and governmental powers for the benefit of the County; and
- (b) The County is authorized to use of all governmental, corporate and proprietary powers to enable the County to conduct county municipal government, perform

municipal functions and render services, and may exercise any powers except as otherwise provided by State laws;

(c) Approval of the execution of the Legal Services Contract is a means to efficiently participate and serve in multi-district litigation which is in the best interests of the County.

SECTION 2. AUTHORIZATION TO APPROVE EXECUTION AND DELIVERY OF LEGAL SERVICES CONTRACT. The Legal Services Contract attached hereto is hereby approved and authorized. The Chair is hereby authorized to execute the Legal Services Contract and deliver the same through the County Attorney and County Administrator.

SECTION 3. GENERAL AUTHORITY. The Chair, County Administrator, County Attorney, County Clerk and other agents and employees of the County are hereby authorized to cooperate and do all acts and things required by them by this Resolution and in complete performance of all the terms and covenants and agreements contained in the Legal Services Contract, and they are hereby authorized to execute and deliver all documents which are reasonably required to effectuate the transactions described therein, including the participation in other such similar multi-district/suit settlements. The County Clerk is authorized to attest and affix the official seal of the County to the Legal Services Contract for and on behalf of the County.

SECTION 4. EFFECTIVE DATE. This Resolution shall become effective immediately upon passage by the Board of Supervisors of Buchanan County, Virginia.

PASSED DULY ADOPTED BY THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, VIRGINIA, this 5th day of January, 2026.

BUCHANAN COUNTY BOARD OF SUPERVISORS

BY: _____
Chairman

ATTEST:

Robert C. Horn, Clerk of the
Buchanan County Board of Supervisors

By: _____
Clerk

APPROVED AS TO FORM:

By: _____
County Attorney

_____ 000 _____

IN RE: CONSIDER APPROVING THE LEGAL SERVICES CONTRACT WITH GROSSMAN & KELLY, LLP TO PROVIDE LEGAL SERVICES IN ONGOING PROCEEDINGS AGAINST THE DEFENDANTS IN A MATTER FOR OVERPAYMENT FOR INSULIN PRODUCTS TITLED IN RE: INSULIN PRICING LITIGATION (MDL 3080)

After a general discussion by the board upon motion by Lee Dotson seconded by Craig Stiltner with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve the Legal Services Contract with Grossman & Kelly, LLP to provide

legal services in ongoing proceedings against the defendants in a matter for overpayment for insulin products titled in re: Insulin Pricing Litigation (MDL 3080).

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IN RE: CLOSED SESSION 2.2-3711 1950 CODE OF VIRGINIA

Upon a motion by Trey Adkins seconded by Lee Dotson and with a roll call vote of seven (7) yeas, Jeff Cooper, Lee Dotson, Craig Stiltner, Tim Hess, David Rose, G. Roger Rife, Trey Adkins and zero (0) nays, this board agreed to convene in closed session as permitted by Virginia Code Section, 2.2-3711 (A)(3)(8), a matter involving the acquisition of property for public purposes and consultation with legal counsel involving the educational compact between the Appalachian School of Law and the Buchanan County Industrial Development Authority, which Buchanan County has been named as a third party.

Motion was made by Trey Adkins to return from closed session seconded by Craig Stiltner and with the following roll call vote of seven (7) yeas, Trey Adkins, Jeff Cooper, Lee Dotson, David Rose, Tim Hess, G. Roger Rife, Craig Stiltner and zero (0) nays, this board did hereby approve to return from closed session.

This board meeting resumed in open session after being in executive session one (1) hour and thirty-one (31) minutes.

A motion by Trey Adkins seconded by Craig Stiltner that the Board certify that in the closed session just concluded, nothing was discussed except the matter specifically identified in the motion to convene in closed session and lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. The motion was agreed upon by the following roll call vote seven (7) yeas, Lee Dotson, Tim Hess, G. Roger Rife, Craig Stiltner, David Rose, Trey Adkins, Jeff Cooper and zero (0) nays.

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IN RE: CONSIDER SCHEDULING A PUBLIC HEARING FOR MONDAY, FEBRUARY 2ND, 2026 AT 2:00 P.M. TO HEAR PUBLIC COMMENTS CONCERNING AMENDING THE BUDGET TO PROVIDE AN ADDITIONAL APPROPRIATION TO BUCHANAN COUNTY’S BUDGET FOR THE FISCAL YEAR 2025/2026 IN THE TOTAL AMOUNT UP TO SIX MILLION DOLLARS (\$6,000,000.00) TO CONSIDER THE PURCHASE OF THE BOOTH CENTER FROM THE APPALACHIAN SCHOOL OF LAW (ASL)

Trey Adkins, Knox District Supervisor stated we are not going to let the public address the board at today’s meeting. We are going to schedule a public hearing for February 2nd, to consider an additional appropriation in the amount of \$6 million to ASL. At that public hearing, the public will be allowed to address the board of supervisors regarding this issue, he stated.

After a general discussion by the board upon motion by Trey Adkins seconded by Jeff Cooper with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve to schedule a public hearing for Monday, February 2nd, 2026 at 2:00 p.m. to hear public comments regarding an additional appropriation in the amount of \$6 million to the Appalachian School of Law (ASL).

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IN RE: CONSIDER APPOINTMENT AND/OR REAPPOINTMENT TO THE BUCHANAN COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY BOARD OF DIRECTORS FOR THE ROCKLICK AND SOUTH GRUNDY DISTRICTS FOR A FOUR-YEAR TERM BEGINNING FEBRUARY 2026

After a general discussion by the board upon motion by Craig Stiltner seconded by G. Roger Rife and with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby reappoint Wade McGeorge, representative for the South Grundy District for a four (4) year term beginning February 1st, 2026 and James Ralph Stiltner, representative for the Rocklick District for a four (4) year term beginning February 1st, 2026 to the Buchanan County Industrial Development Authority Board of Directors.

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IN RE: CONSIDER APPROVING CONTRIBUTIONS AND TO ISSUE PAYMENT

After a general discussion by the board upon motion by Craig Stiltner seconded by Lee Dotson with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve the following contributions and to issue payment:

Clinch Independent Living Services, Inc. in the amount of \$2,940.00
Council High School (Basketball Teams) in the amount of \$5,000.00
Council Elementary/Middle School (Seventh Grade Trip) in the amount of \$6,900.00

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**IN RE: CONSIDER PROJECT IN REROUTING THE CREEK AT THE
VERNER BLANKENSHIP PARK IN THE KNOX MAGISTERIAL
DISTRICT**

Robert C. Horn, County Administrator stated when the rerouting of the creek at the Verner Blankenship Park was approved, it was approved up to \$40,000 for engineering services by the county's engineering firm. We have already received an invoice for over \$40,000 for the project.

Trey Adkins, Knox District Supervisor stated I thought this was going to be paid with coal haul road funds.

I didn't think this was where it was going to be paid from, stated Mr. Horn. We're paying the invoice with county funds, because if it's paid with coal road funds it would have to be approved by the Coal Haul Road Committee.

This issue was tabled, no action taken.

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**IN RE: CONSIDER APPROVING THE MUTUAL AID AND
COOPERATION AGREEMENT FOR LAW ENFORCEMENT
SERVICES FOR BUCHANAN COUNTY AND DICKENSON
COUNTY, VIRGINIA**

After a general discussion by the board upon motion by Craig Stiltner seconded by Jeff Cooper with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve the Mutual Aid and Cooperation Agreement for Law Enforcement Services for Buchanan County and Dickenson County, Virginia.

**MUTUAL AID AND COOPERATION AGREEMENT FOR LAW
ENFORCEMENT SERVICES FOR BUCHANAN COUNTY AND DICKENSON
COUNTY, VIRGINIA**

Pursuant to Virginia Code 15.2-1726 and 15.2-1736 (1950, as amended), and in order that the law enforcement services of each County may better serve their citizens, this Mutual Aid and Cooperation Agreement for Law Enforcement Services ("Agreement") is made this _____ day of _____, 2026, by and between Buchanan County, Virginia, and the Sheriff of Dickenson County, Virginia.

WHEREAS, Buchanan County, Virginia, and Dickenson County, Virginia (together referred to as the "Counties"), are contiguous political subdivisions of the Commonwealth of Virginia, and the governing body of each is its respective Board of Supervisors;

WHEREAS, the position of Sheriff is an elected constitutional office required for each city and county in the Commonwealth, established by Article VII, 4 of the Constitution of Virginia;

WHEREAS, neither Buchanan County nor Dickenson County has established a county police force pursuant to Virginia Code 15.2-1702, and the Sheriff of each County is the principal law enforcement officer;

WHEREAS, the parties have determined that providing emergency police aid across jurisdictional boundaries will increase the ability of local law enforcement agencies to promote public safety and protect the general welfare of the citizens, and intend by this Agreement to enter into a reciprocal arrangement for cooperation in furnishing police services and for the use of their adjoining police forces, equipment, and materials for mutual protection, defense, and the maintenance of peace and good order;

WHEREAS, the Counties are members of the Southwest Virginia Regional Jail Authority and use its facilities to house prisoners from the Counties;

WHEREAS, criminal investigations often cross jurisdictional lines in the boundary areas of the Counties, and the demands of emergencies and disasters, as addressed in Virginia Code § 15.2-1730.1, may require interjurisdictional law enforcement support;

WHEREAS, in light of the foregoing, the Counties are so located in relation to each other and to the Jails that it is advantageous for each, under the circumstances herein specified, to permit law enforcement officers of the neighboring jurisdictions to provide service of civil summonses, service of criminal warrants, execution of arrests, and emergency support in the neighboring jurisdictions as if they were officers of such jurisdictions; and

WHEREAS, the Boards of Supervisors of both Counties and the Sheriffs of both Counties have determined that it is in the best interest of public health, safety, and welfare that the law enforcement personnel of the Counties have the authority pursuant to Virginia Code §§15.2-1724, 15.2-1726, 15.2-1730.1, and 15.2-1736 to cooperate and to request and render assistance as provided herein.

NOW, THEREFORE, BE IT KNOWN AND AGREED that the Boards of Supervisors of the respective Counties, by proper resolutions adopted at regular meetings, at the request and with the agreement of the Sheriffs of both Counties, hereby approve and enter into this Agreement. The parties jointly resolve and agree as follows:

Assistance in Event of Emergency

1. The principal law enforcement officer of each party, or the officer commanding in his or her absence, is authorized to determine the need for additional law enforcement assistance without the necessity of deputizing officers from the other cooperating jurisdictions when such officer determines that an emergency or other need exists. In such cases, the assisting law enforcement agency may participate in law enforcement activities beyond its jurisdiction to the extent authorized by the general laws of the Commonwealth of Virginia.
2. When a determination is made that law enforcement assistance is required, the law enforcement officer requiring assistance shall communicate the request to the principal law enforcement officer, or the officer then in command, of the agency

from which assistance is requested. If an immediate response is required, the request may be made through general dispatch at the direction of the requesting officer. The request shall include: a. The name and title of the officer making the request; b. A summary of the circumstances initiating the action and a description of the assistance needed; and c. The name, title, and location of the officer to whom assisting personnel shall report.

3. Upon receipt of a request for assistance, the law enforcement officer authorized to provide assistance may do so consistent with the circumstances within the requesting jurisdiction and the availability of his or her own agency's forces.
4. Nothing in this Agreement shall compel any party to respond to a request for assistance, nor shall any party providing assistance be compelled to continue such assistance after it has begun.
5. During the period assistance is provided, personnel of the assisting agency shall operate in the requesting jurisdiction with the same powers, rights, benefits, privileges, and immunities as members of the requesting agency. Each officer entering the requesting jurisdiction pursuant to this Agreement is authorized to exercise the full police powers of the requesting agency's personnel. Assistance is deemed rendered once the assisting party enters the jurisdictional boundaries of the requesting party. This includes, but is not limited to, authority to serve civil summonses, serve criminal warrants, and make arrests.

Interjurisdictional Action

6. Pursuant to this Agreement: (1) Officers of the Buchanan County Sheriff's Office may serve civil summonses, serve criminal warrants, and make arrests within Dickenson County when the alleged offense or civil cause of action occurred in Buchanan County, including its towns; and (2) Officers of the Dickenson County Sheriff's Office may serve civil summonses, serve criminal warrants, and make arrests within Buchanan County, including its towns.

Formation of Task Force

7. Pursuant to Virginia Code 15.2-1726, if the principal law enforcement officers of two or more participating jurisdictions, or their acting second-in-command, determine that cooperation would be necessary or beneficial to the enforcement of laws and maintenance of peace, they may form a task force of officers from two or more jurisdictions until such time as the participating agency determines the need no longer exists. The purposes for which such a task force may be formed include, but are not limited to: a. Investigation of sexual offenses or prostitution under Article 3, Chapter 8, Title 18.2; b. Investigation of violations of laws controlling or prohibiting the use or sale of controlled substances as defined in Virginia Code 54.1-3401 ; c. Investigation of serial rapes, murders, armed robberies, or other felonies; d. Law enforcement and crowd control at special events and athletic events such as parades, sporting events, rallies, or gatherings; or e. Any other event which, in the opinion of both principal law enforcement officers, necessitates cooperation.

General Terms and Conditions

8. In the event of an arrest or service of process outside an officer's regular jurisdiction pursuant to this Agreement, the law enforcement agency of the jurisdiction where the case is adjudicated shall be responsible for satisfying the requirements of Virginia Code 19.2-390.

9. The principal law enforcement officer of any agency receiving assistance shall direct the activities of officers, agents, or employees entering his or her jurisdiction. The principal law enforcement officer of the agency receiving assistance shall promptly notify the principal law enforcement officer of the assisting agency of any complaints, reports, or instances of inappropriate, criminal, or improper conduct by any assisting officer.
10. Each agency shall bear liability arising from acts undertaken by its personnel pursuant to this Agreement. All privileges, immunities, exemptions, and benefits—including pension, insurance, workers' compensation, salary, disability, and death benefits—applicable to officers within their home jurisdiction shall apply to them to the same extent when acting outside their jurisdiction under this Agreement.
11. Each agency shall provide satisfactory proof of law enforcement professional liability insurance, including public liability insurance, in the minimum amount of ONE MILLION DOLLARS (\$1,000,000.00) Each agency shall maintain workers' compensation insurance in the statutorily required amount for any person acting under this Agreement. If such insurance is canceled or materially changed, the agency shall notify the other party in writing within fifteen (15) calendar days of receiving notice. Each party shall notify its insurance carriers of this Agreement.
12. Whenever any law enforcement officer, agent, or employee acts pursuant to this Agreement outside his or her normal jurisdiction, such person shall have the same authorities, powers, rights, benefits, privileges, and immunities as if performing duties within the jurisdiction of employment.
13. It is the intent and purpose of this Agreement that there be full cooperation among the agencies to ensure the maintenance of good order and law enforcement during emergencies or other matters requiring interjurisdictional activity.
14. If any part of this Agreement is declared invalid, such decision shall not affect the validity of the remaining portions.
15. This Agreement shall be in effect from the _____ day of _____, 2026, through December 31, 2027. It may be renewed or extended only by written agreement signed by authorized representatives of all parties. Either party may withdraw upon fifteen (15) days' notice.
16. This Agreement may be modified only by written agreement signed by all parties. Any modification shall be made an addendum to this Agreement.
17. This Agreement may be signed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one instrument.

BUCHANAN COUNTY

Executed pursuant to a resolution of the Buchanan County Board of Supervisors at its regular meeting on the 5th day of January 2026.

Buchanan County, Virginia Board of Supervisors

Tim Hess, Chairperson
 Buchanan County Board of
 Supervisors
 Date:

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**IN RE: CONSIDER APPROVING AN ADDITIONAL APPROPRIATION
 IN THE AMOUNT OF \$197,461.30 TO BUCHANAN COUNTY
 PUBLIC SERVICE AUTHORITY (PSA)**

Tim Hess, Hurricane District Supervisor and PSA Interim Director stated the PSA has an unforeseen shortfall with the relocation of the new PSA Office Building. The PSA is requesting an additional appropriation in the amount of \$197,461.30. These funds will be used for the cost of the asbestos removal, ramp and garage door installation and the shortfall from the original building fund, he stated. The funds will be given back to the county once the PSA sells the existing office building, he stated.

After a general discussion by the board upon motion by Jeff Cooper seconded by Lee Dotson with a roll call vote of four (4) yeas, Lee Dotson, Jeff Cooper, G. Roger Rife, Craig Stiltner, zero (0) nays and three (3) abstentions, David Rose, Tim Hess and Trey Adkins, this board did hereby approve an additional appropriation in the amount of \$197,461.30 to Buchanan County Public Service Authority and to issue a check in this amount to the PSA.

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**IN RE: CONSIDER APPROVING TO ISSUE A CHECK IN THE AMOUNT
 OF \$7,734.00 TO THE VIRGINIA DEPARTMENT OF
 TRANSPORTATION REGARDING FEES & SURETY FOR
 STREET ACCEPTANCE FOR SOUTHERN GAP PHASE 1B,
 PHASE 1C AND PHASE 1D**

After a general discussion by the board upon motion by Craig Stiltner seconded by Jeff Cooper with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve to issue a check in the amount of \$7,734.00 to the Virginia Department of Transportation regarding Fees & Surety for Street Acceptance for Southern Gap Phase 1B, Phase 1C and Phase 1D.

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**IN RE: CONSIDER APPROVING A REFUND TO DR. CARL F.
 HACKNEY IN THE AMOUNT OF \$2,518.30 FOR
 OVERPAYMENT ON PERSONAL PROPERTY TAXES**

After a general discussion by the board upon motion by Jeff Cooper seconded by Craig Stiltner with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve a refund to Dr. Carl F. Hackney in the amount of \$2,518.30 for overpayment on personal property taxes.

IN RE: CONSIDER APPROVING A REFUND TO CORONADO GLOBAL IN THE AMOUNT OF \$4,137.20 FOR OVERPAYMENT OF MINERAL TAXES FOR AN 85-ACRE MINERAL TRACT IN BUCHANAN COUNTY

After a general discussion by the board upon motion by Jeff Cooper seconded by Craig Stiltner with a roll call vote of seven (7) yeas, Trey Adkins, Lee Dotson, Craig Stiltner, G. Roger Rife, David Rose, Tim Hess, Jeff Cooper and zero (0) nays, this board did hereby approve a refund to Coronado Global in the amount of \$4,137.20 for overpayment of mineral taxes for an 85-acre mineral tract in Buchanan County.

IN RE: CONSIDER SCHEDULING A PUBLIC HEARING TO HEAR PUBLIC COMMENTS TO AMEND THE “AMENDED ORDINANCE COUNTY CODE SECTION 77-13 REPAIR OR REMOVAL OF DANGEROUS STRUCTURES AND PUBLIC NUISANCE STRUCTURES”

Jeff Cooper, Garden District Supervisor stated the county needs to amend the county’s ordinance to make the process easier for abating public nuisance structures, especially when not all the property owners can be identified or contacted.

After a general discussion by the board, this board did hereby approve to schedule a public hearing for Monday, February 2nd, 2026 at 6:15 p.m. to hear public comments to amend the “**AMENDED ORDINANCE COUNTY CODE SECTION 77-13 REPAIR OR REMOVAL OF DANGEROUS STRUCTURES AND PUBLIC NUISANCE STRUCTURES.**”

IN RE: CONSIDER A CONTINUED MEETING

After a general discussion by the board upon motion by Trey Adkins seconded by Lee Dotson and with a roll call vote of seven (7) yeas, Lee Dotson, G. Roger Rife, Tim Hess, Jeff Cooper, David Rose, Trey Adkins, Craig Stiltner and zero (0) nays, this board did hereby approve to continue this meeting until Monday, February 2nd, 2026 at 2:00 p.m.

Tim Hess, Chairman of the
Buchanan County Board of Supervisors

Robert Craig Horn, County Administrator